

BOVEY TRACEY TOWN COUNCIL MEETING HELD IN THE COUNCILCHAMBER  
ON MONDAY 21<sup>st</sup> MARCH 2011 at 7pm

**Present:**

The Town Mayor, Cllr Mrs A J Kerswell  
The Deputy Town Mayor, Cllr R A Bray

Cllr A Allen	Cllr A C Griesiell
Cllr Mrs D E M Black	Cllr M Harper
Cllr D K Elphick	Cllr F W Holmes*
Cllr M J Evans	Cllr Ms C O Richardson
Cllr G J Gribble**	

\*\*County Cllr  
\*District Cllr

**In attendance:**

Rev K Hooke (Chaplain to the Council)  
PCSO Paul Wilson  
One member of the press  
Two members of the public

Mr T J Westwood - Town Clerk  
Mrs L M Warren - Secretary

**Opening Prayer:**

The Town Mayor took the chair, welcomed those present and invited Rev Hooke to open the meeting with prayer.

**FC.11/11. Apologies for absence:**

Cllr Mrs M Y Davey (due to family commitments)  
Cllr Mrs A M Klinkenberg\* (due to personal commitments)

**\*\*Public Participation Session:**

*Commenced at 7.05pm and finished at 7.15pm (Report attached).*

**FC.11/12. Minutes:**

The Minutes of the previous Full Council Meeting of the Town Council held on 24.1.11 (\*copy previously circulated) were confirmed as a true record and duly signed by the Town Mayor, Cllr Mrs Kerswell.

**FC.11/13. Recreation, Parks & Property (RP&P) Committee:**

The Report of the meeting held on 21.2.11 was received and adopted (\*copy previously circulated).

**FC.11/14. Finance, Resources & General Purposes (FR&GP) Committee:**

The Report of the meeting held on 7.3.11 was presented.

Ref Minute no:FR&GP.11/16 (**Recreation Ground**) - Cllr Gribble reported that due to a broken fence at Wifford Farm, 32 cows had gained access to the Recreation Ground in the early hours of 21<sup>st</sup> March 2011 and he had been involved in rounding them up.

Ref Minute no:FR&GP.11/19 (**Reduction of Town Council's Expenditure 2011/12**). Cllr Gribble reported that Mr Graham Penn had accepted the redundancy package which had been offered to him. Councillors were thanked for their assistance.

The Report of the meeting held on 7.3.11, the Financial Statement dated 7.3.11 and the Accounts paid up to 4.3.11 were then received and adopted (\*copies previously circulated).

FC.11/15. Planning Committee:

The Reports of the meetings held on 7.2.11, 21.2.11 & 7.3.11 were received and adopted (\*copies previously circulated).

FC.11/16. The Town Mayor's Interests:

A list of functions and activities attended by the Town Mayor since the last meeting was received and adopted (\*Report attached).

**\*\*A short adjournment took place from 7.25pm to 7.40pm to allow for questions, reports and representations from the County, District and Town Councillors (Report attached).**

FC.11/17. Recreation Ground - Dog Fouling:

Ref Minutes nos: RP&P.11/15 & FR&GP.11/16.

Consideration was given to a possible implementation of a full dog ban at the Recreation Ground to take effect from 1 June 2011.

It was noted that:

- a) The suggested date would allow an adequate period of time to notify all users of the Recreation Ground.
- b) A ban would not affect owners with Guide Dogs.
- c) With reference to Minute no:FC.10/62, the two month monitoring period had ended and there is still evidence that dog faeces are not being picked up by irresponsible dog owners despite the availability of six dog bins.
- d) The Town Council's major concern relates to the transmission of Toxocara to humans.

After considerable discussion it was

Resolved:


To ban dogs from the Recreation Ground, to take effect from 1<sup>st</sup> June 2011 and to authorise the Town Clerk to make the necessary arrangements.

FC.11/18. For information:

The Town Mayor reminded Councillors of:

- a) The Carnival Quiz on 29<sup>th</sup> March 2011 in the Dolphin Hotel and
- b) The Annual Town's Meeting on 30<sup>th</sup> March 2011 in the Town Hall.

She then thanked Councillors for their support during her term of office and the meeting closed at 7.50pm.

16/5/11 

BOVEY TRACEY TOWN COUNCIL

Report of the questions, reports and representations which took place during the adjournments of the Town Council on Monday 21<sup>st</sup> March 2011.

Reports and comments from members of the public:

**Rev Hooke** reported that:

- a) The Good Friday Procession will take place on 22<sup>nd</sup> April 2011 and members of the Methodist Church will decorate the Cross in Union Square.
- b) Christians Together in Bovey Tracey will hold a United Service in Ilsington Parish Church on 17<sup>th</sup> July 2011.
- c) The Children's Holiday Club will take place week commencing 25<sup>th</sup> July 2011.
- d) Cllr Allen noted that a boy from Heathfield had lost his life on a school ski trip and advised that a memorial fund was being set by the school. Cllr Mrs Kerswell had sent a condolence card to his parents.

**PCSO Wilson** circulated a list of recorded crime figures and made the following comments:

- a) The Youth Club which has been formed in Heathfield has reduced problems in Heathfield.
- b) Parking outside the Doctors' Surgery remains a problem.
- c) Cllr Allen noted that Insp Nott is retiring in the near future, and the Town Clerk has passed on the Town Council's thanks.

In answer to questions, PCSO Wilson agreed to find out the percentage of reported crimes which are detected.

The Town Mayor, Cllr Mrs Kerswell thanked PCSO Wilson for all the work he does which is much appreciated by the Town Council.

**Mr P Craven** reported several issues regarding the use of Station Park, Heathfield. It was noted that action to minimise the problems would take time to implement.

County, District and Town Councillors' Reports:

**County & Town Cllr Gribble** reported the following:

- a) Although DCC were considering the opening hours of local libraries, he confirmed that there are to be no closures and the one in Bovey Tracey, which is well used, will not be affected.
- b) The A382 will be closed south of Moretonhampstead on 24<sup>th</sup> & 25<sup>th</sup> March 2011.
- c) He had attended various meetings as County & Town Councillor and provided a list.
- d) He clarified the situation regarding the use of "designer" vehicles in road safety campaigns.

**District Cllr Holmes** reported the following:

- a) TDC Development Control Committee had discussed the proposed A38 Road Service Area and Hotel at Ilford Park.
- b) He considered that possible highway problems in Brimley Road might arise.
- c) He noted that the £50,000.00 for Rural Aid was to be retained.

**Cllr Bray** had attended various meetings including those of the Information Centre Trustees, the Masterplan Consultation and DAPC "Keep It Local" seminar. He also understood that the Community Policing would not be affected by cut-backs.

**Cllr Elphick** reported that:

- a) The AGM of "Heathfield Leisure Pursuits" will be held on Monday 4<sup>th</sup> April 2011.
- b) The meeting of the newly formed Bovey Tracey Business Association had discussed congestion at Heathfield due to commercial vehicles. It had been suggested that another exit from the A38 and new access to the A382 would relieve the pressure in Battle Road. This matter will be considered as an agenda item for the next committee meeting.
- c) He had attended the Masterplan Consultation.

**Cllr Griesiell** had attended the Masterplan Consultation.

**Cllr Ms Richardson** had attended the Masterplan Consultation and the Bovey Tracey Business Association meeting.

**Cllr Harper** had attended meetings regarding Fairtrade, BTYA and a proposed Bovey Tracey Youth Award. He reported that £231.00 had been collected to date at Spar for the Youth Café.

**Cllr Allen** had attended the three Masterplan Consultations and thanked Police Officers for attending, the Police Authority Conference and the South Dartmoor and Ivybridge Safety Panel. He reported that Steers Greengrocers store had re-opened under new ownership.

**Cllr Evans** had attended the Youth Awards meeting and the Masterplan Consultation.

**Cllr Mrs Black** had also attended the Masterplan Consultation.

RECREATION, PARKS & PROPERTY (RP&P) COMMITTEE  
HELD IN THE COUNCIL CHAMBER ON MONDAY 4<sup>th</sup> APRIL 2011 at 7pm

Present:

The Town Mayor, Cllr Mrs A J Kerswell  
The Deputy Town Mayor, Cllr R A Bray

Cllr A Allen	Cllr G J Gribble**
Cllr Mrs D E M Black	Cllr A C Griesiell
Cllr D K Elphick	Cllr F W Holmes*
Cllr M J Evans	Cllr Mrs A M Klinkenberg*

\*\*County Cllr  
\*District Cllr

In attendance:

Mr T J Westwood - Town Clerk  
Mrs E Gedge - Secretary

The meeting was chaired by Cllr Griesiell.

**RP&P.11/16 Apologies for Absence:**

Cllr Mrs M Y Davey (work commitments)  
Cllr M Harper (unwell)  
Cllr Ms C O Richardson (business commitments)

**RP&P.11/17 Consideration of minutes of previous meeting held on 21.2.11:** Noted.

**RP&P.11/18 Accounts:**

The Financial Accounts paid up to 1.4.11 were received and approved  
(\*copies circulated at the meeting).

**RP&P.11/19 Health & Safety Review 2010/11:**

It was noted that:

- a) Health & Safety Review of the Town Council's procedures has recently been undertaken by WPS Insurance Brokers on behalf of the Town Council.
- b) The Town Council has received a satisfactory Inspection Report with no major issues to address.

**RP&P.11/20 Health & Safety Inspection - Play Areas 2010/11:**

It was noted that:

- a) The Town Council has received a satisfactory Health & Safety Inspection Report for the play areas at the Recreation Ground and Mill Marsh Park, with currently no major issues to be addressed.
- b) The Town Clerk had received a report of an accident to a child involving the gate into the children's play area. He had investigated the matter and would instruct Mr Hubbard to make a suitable adjustment to the gate.

**RP&P.11/21 Rural Aid Grant:**

Ref minute no:RP&P.11/12 (New Heritage Trail based on 12 Mosaic Interpretation Signs):

Consideration was given to whether this is an appropriate project for an application to the Rural Aid Grant Fund for financial aid. It was noted that the initial 12 drawings for the mosaics for the Town Trail had been completed.

**Resolved:**

To apply for a grant towards the cost of the mosaics from the Rural Aid Fund.

**RP&P.11/22 Nomination for the Representative of the Lord of the Manor of Bovey Tracey for 2011/2012:**

Consideration was given to the nominations received for the appointment of the Representative of the Lord of the Manor of Bovey Tracey for 2011/2012: Mr Guy Holding and Mr & Mrs William Walling (*\*Copies of the names of nominees and details regarding the reasons for their nominations were previously circulated*)

It was noted that the result of the election should remain confidential for the time being.

A secret ballot was conducted and Mr & Mrs Walling were duly elected.

**RP&P.11/23 Recreation Ground - Dog Ban:**

Consideration was given to an update from Councillors and the Town Clerk regarding the reaction to the article in the Mid Devon Advertiser on 25/3/11 which had reported the proposed dog ban, taking effect from 1<sup>st</sup> June 2011, at the Recreation Ground. After discussion it was

**Resolved:**

To instruct the Town Clerk to write an article regarding the Town Council's decision to ban dogs from the Recreation Ground and to circulate it to Councillors for approval before including in the next edition of "Quality Update".

Mr Westwood would also find out if the District Council could be of assistance.

**RP&P.11/24 Mr R Hubbard, Mrs E Gedge & Mr R Rance:**

Consideration was given to requests from Mr Hubbard, Mrs Gedge & Mr Rance to extend their employment with the Town Council for a further 12 months from February, April and June 2011 respectively.

**Resolved:**

To agree to all three requests and to review them again in 12 month's time.

**RP&P.11/25 Bovey Tracey Cricket & Football Clubs:**

Consideration was given to holding a meeting between representatives of the Town Council, Bovey Tracey Cricket and Football Clubs in order to discuss and agree the level of ground re-instatement required to be undertaken by both Clubs at the end of their respective playing seasons.

It was noted that this meeting would also allow:

- a) Discussion regarding the current problems with the drainage of the playing surface of the Recreation Ground which was being experienced by both Clubs and
- b) Consideration of any acceptable option to address the problems.

After considerable discussion it was

**Resolved:**

To instruct the Town Clerk to arrange a meeting as outlined above.

**RP&P.11/26 Access to Heathfield from A38 & A382:**

Item carried forward from Council Meeting dated 21.3.11 at the request of Cllr Elphick.

To discuss the suggestion put forward by the recent Bovey Tracey Business Association meeting regarding the re-opening of the access slip road from the A38 into Old Newton Road and the creation of a new additional access into the Heathfield Industrial Estate from the A382. After considerable discussion it was

**Resolved:**

To accept the suggestion from County Cllr Gribble that he seeks advice from the appropriate officer at Devon County Council and reports back.

**RP&P.11/27 Mayoral Chain:**

Following the formal agreement of the family of the late Cllr Mrs Audrey Warren to use the bequest for the purchase of a new mayoral chain, consideration was given to the appropriate wording for the dedication on the reverse of the pendant.

It was noted that:

a) There were two inscriptions on the present Mayoral Chain which read:

- i) "ID Memorial in memory of William John Sharp Cllr 1922-1956"
- ii) "Presented to the Parish of Bovey Tracey to commemorate the 700<sup>th</sup> Anniversary of the Granting of its Charter 1260-1960"

b) An extra chain could be fixed to lie across the back between the shoulders for a cost of £40.00.

**Resolved:**

To request Mr Westwood to arrange for the inscriptions to read:

"This Mayoral Chain was presented in May 2011 to Bovey Tracey Town Council by the family of the late Cllr Audrey Venerable Warren".

"To commemorate the 750<sup>th</sup> Anniversary of the granting of the Market Charter to Bovey Tracey 1260-2010".

**RP&P.11/28 Allotment Holders' Meeting:**

Consideration was given to holding an Allotment Holders' meeting in May/June. It was noted that one more allotment is to be allocated.

**Resolved:**

To arrange a meeting of Allotment Holders after the new Town Council is elected in May.

**RP&P.11/29 Leave of Absence:**

Consideration was given to the request from the Town Clerk to grant him leave of absence for a time at the end of the summer and during the autumn while his wife was unwell. Cllr Gribble expressed the Town Council's full support for Mr Westwood at this difficult time.

**Resolved:**

To grant leave of absence to the Town Clerk, the time to be arranged.

RP&P.11/30 Matters brought forward by the Town Clerk & Councillors:

- a) **Cllr Allen** noted his disappointment with the standard of workmanship by the contractors resurfacing the road at Dolphin Square.
- b) **Cllr Elphick** agreed to find out who were the owners of the herd of cows which had gained access to the Recreation Ground.
- c) **The Town Clerk, Mr Westwood** noted that:
  - a) The Election Notices would be available on 5<sup>th</sup> April 2011.
  - b) It would be opportune to hold an "Information Day" for all members of the new Town Council on Monday 9<sup>th</sup> May 2011.
  - c) He would send a letter to all prospective candidates notifying them of this meeting and inviting them to attend if elected.

The Chairman, Cllr Griesiell thanked the Town Clerk, the Office Staff and the Outside Staff for their support and help during his term of office.

The meeting closed at 7.48pm .



PLANNING COMMITTEE HELD IN THE COUNCIL CHAMBER  
ON MONDAY 4<sup>th</sup> APRIL 2011 at 7.50pm

Present:

The Town Mayor, Cllr Mrs A J Kerswell  
The Deputy Town Mayor, Cllr R A Bray

Cllr A Allen	Cllr G J Gribble**
Cllr Mrs D E M Black	Cllr A C Griesiell
Cllr D K Elphick	Cllr F W Holmes*
Cllr M J Evans	Cllr Mrs A M Klinkenberg*

\*\*County Cllr  
\*District Cllr\*

In attendance:

Mr T J Westwood - Town Clerk  
Mrs E Gedge - Secretary

The meeting was chaired by Cllr Bray.

**PL.11/18. Apologies for absence:**

Cllr Mrs M Y Davey (work commitments)  
Cllr M Harper (unwell)  
Cllr Ms C O Richardson (business commitments)

**PL.11/19. Consideration of Planning Applications:**

DNPA Applications listed to 2.3.11: None.

DNPA Applications listed to 9.3.11: None.

TDC Applications listed to 11.3.11:

- a) **11/00775/FUL** Replacement of roof and raising of ridge level, incorporation of 3 dormer windows to west elevation to create bedroom and bathroom accommodation within the roof space, replacement of existing flat garage roof with pitched roof and construction of single storey extension to rear at Grey Roofs, Thorn Cross for Mr R Francis.  
**\*Cllr Gribble declared a personal interest.**

Observations: The Town Council does not support this application for following reasons:

The proposals would create the overdevelopment of the site. The conversion to a storey dwelling would have an adverse effect on the existing local street scene and there would be a loss of privacy to neighbouring properties from the installation of the dormer windows to the rear of the property.

DNPA Applications listed to 16.3.11: None.

TDC Applications listed to 18.3.11:

Withdrawn Application: Noted.

- b) **10/03541/FUL** Erection of fence at 4 Oliver Place, Heathfield for Mr B Miller.

DNPA Applications listed to 23.3.11: None.

TDC Applications listed to 25.3.11:

- c) 11/00861/MAJ Engineering operations in relation to the re-modelling of existing ponds and adjacent land at Former Cardew Pottery, Newton Road for Taylor Wimpey.

**\*Cllr Evans declared a personal interest.**

Observations: After discussion it was agreed to defer a decision on this application until the further detailed application showing the proposed housing layout for the site was available ref. planning application no. 11/00831/MAJ

PL.11/20. Planning Decisions: Noted.

- a) Approvals:

TDC:

- i) 2 fascia signs at Glen Lyn Garage, Newton Road (N/O)
- ii) Reduction of ground level to provide extension at Bovey Court Garage, East Street (N/O)
- iii) Felling of approx 35 trees on verge north of Bovey Straight Garage (N/O)
- iv) Repairs & improvements to 3 Brook Cottage (N/O)

DNPA:

- v) Tree Preservation Order at Prestbury Court, Lower Brimley (N/O)
- vi) Installation of solar panels at The Old Stables, Lower Brimley (N/O)

*The Town Council's submitted observations (No objections- N/O: Objections- 0)*

PL.11/21. General Planning Matters brought forward by Councillors: None.

The meeting closed at 8.07pm.

FINANCE, RESOURCES & GENERAL PURPOSES (FR&GP) COMMITTEE  
HELD IN THE COUNCIL CHAMBER ON MONDAY 18<sup>th</sup> APRIL 2011 at 7pm

**Present:**

The Town Mayor, Cllr Mrs A J Kerswell  
The Deputy Town Mayor, Cllr R A Bray

Cllr A Allen	Cllr A C Griesiell
Cllr Mrs D E M Black	Cllr M Harper
Cllr D K Elphick	Cllr F W Holmes*
Cllr M J Evans	Cllr Mrs A M Klinkenberg*
Cllr G J Gribble**	Cllr Ms C O Richardson

\*\*County Cllr  
\*District Cllr

**In attendance:**

Mr T J Westwood - Town Clerk  
Mrs E Gedge - Secretary

The meeting was chaired by Cllr Gribble.

**R&GP.11/22 Apologies for absence:**

Cllr M Y Davey (on business)

**FR&GP.11/23 Consideration of minutes of previous FR&GP committee meeting held on 7.3.11**

Noted.

**FR&GP.11/24 Accounts & Financial Statement:**

The Financial Statement dated 18.4.11 was received and adopted.  
The Accounts were approved for payment.

**FR&GP.11/25 Dog Ban - Recreation Ground:**

The Town Clerk and Councillors provided feedback for the Town Council on further comments they had received since the last Council meeting on 4<sup>th</sup> April 2011. (*\*Copies of 9 items of correspondence received to date regarding the proposed ban were previously circulated and one letter was circulated at the meeting*).

It was noted that posters informing members of the public of the banning of dogs will be displayed prominently around the Recreation Ground.

**Resolved:**

To implement the decision to ban dogs from the Recreation Ground to take effect from 1<sup>st</sup> June 2011.

**FR&GP.11/26 Bovey Tracey Football Club (BTFC):**

Consideration was given to a request from BTFC to use Mill Marsh Park as an overflow car parking area, weather permitting, on Friday 22<sup>nd</sup> April 2011 from 11am to 2pm for their Good Friday match. It was noted that the new spectator stand will be installed on Thursday 21<sup>st</sup> April 2011.

**Resolved:**

To grant the request with the usual provisos.

Under Standing Order 16, the following item was brought forward as Urgent Business:

**FR&GP.11/27 Cemetery - Appointment of Grave Digger:**

Consideration was given to the re-appointment of Mr N Brock as the Town Council's main grave digger in the Cemetery.

It was noted that:

- a) The grave digging at present is undertaken by the District Council for a charge of £350.00 per grave.
- b) Mr Brock's revised charges are as follows:
  - i) £300.00 per new double depth grave
  - ii) £260.00 per single depth grave
  - iii) £260.00 to open an existing grave

**Resolved:**

To re-appoint Mr N Brock to take effect immediately and to notify TDC accordingly.

**FR&GP.11/28 For Information:** Noted.

Town Council Information Evening - 9<sup>th</sup> May - 7pm - Council Chamber

AGM of the Town Council - 16<sup>th</sup> May - 7pm - Town Hall

During the first part of this meeting it is anticipated that:

- a) The new Mayoral Chain will be presented to the Town Council by members of the Warren family.
- b) The presentation of the Representative of the Lord of the Manor of Bovey Tracey will take place.
- c) The "Bofa Embroidery" will be unveiled following framing.

**FR&GP.11/29 Matters brought forward by Councillors:**

- a) **Cllr Allen** noted that:
  - i) The meeting was the last one for the present Town Council.
  - ii) He regretted the fact that Cllrs Griesiell and Harper were not standing for re-election.
  - iii) The highlights of his term of office were the Charter Celebrations held in 2010.
- b) **All Councillors** endorsed Cllr Allen's remarks and those who attended the Town Mayor's Dinner thanked Cllr Mrs Kerswell and Mr V Borman for their hospitality.
- c) **Cllr Gribble**
  - i) Added his thanks to the retiring Councillors for their contributions to the Town Council and the life of the town.
  - ii) Noted that information in an electioneering paper had been misleading. After discussion it was agreed that Mr Westwood would write an item for inclusion in "Quality Update" correcting the article.
- d) **Cllr Griesiell** reminded Councillors of the arranged meeting with members of the Football and Cricket Club to be held at the Recreation Ground on Tuesday 19<sup>th</sup> April 2011 at 5pm.

The meeting closed at 7.45pm.

Accounts paid up to 1.4.11

<u>General Account</u>		£
7.3.11	Bovey Tracey Youth Action	1250.00
"	Civil Solutions Ltd	17.28
"	Devon & Cornwall Newspapers Ltd	36.00
"	Pulse8internet Ltd	39.00
"	Westdale Press Ltd	1093.00
"	Ian Brackenbury	55.00
"	Arnolds	18.56
"	E Bowden & Sons	73.55
"	S. West Water Ltd	31.07
21.3.11	Devon County Council	160.00
"	W.P.S.	364.89
"	Castles of Dawlish	25.74
"	H & A Waste Services Ltd	276.00
"	Teignbridge District Council	516.00
"	Robin Ray Ltd	48.00
"	B T Methodist Church	88.15
"	Post Office Ltd	248.30
"	L M Warren	7.08
22.3.11	G J Gribble	22.84
"	Mole Valley Farmers Ltd	86.88
"	Devon Contract Waste Ltd	302.40
29.3.11	P J Bevans	<u>623.46</u>
		<u>5383.20</u>

Wages/Salaries

6724.00

Direct Debits

7.3.11	Orange Payt.	39.73
9.3.11	UK Fuels Ltd	78.86
25.3.11	BOC Ltd	21.48
28.3.11	CanNetworks	18.67
1.4.11	Aviva	<u>413.24</u>
		<u>571.98</u>

Accounts paid up to 15.4.11

<u>General Account</u>		£
4.4.11	K J Thulborn Ltd	747.38
"	Devon Assoc. of Local Councils	825.25
"	Devon Playing Fields Assoc.	35.00
"	Bovey Tracey Youth Action	834.00
"	J K Northcott	50.00
"	Westward Marketing	1080.00
"	JFC Monro	468.72
"	Arnolds	157.25
7.4.11	W.P.S.	495.00
"	Bovey Tracey Methodist Church	42.05
"	Mole Valley Farmers Ltd	11.76
"	Community Council of Devon	<u>30.00</u>
		<u>4776.41</u>

Wages/Salaries 6724.00

Direct Debits

4.4.11	Ing Lease UK Ltd	1164.00
5.4.11	Orange	39.73
6.4.11	UK Fuels Ltd	<u>76.21</u>
		<u>1279.94</u>

Financial Statement 18.4.11

Accounts to be paid

	£
H & A Waste Services Ltd	215.34
Mrs A J Kerswell	250.00
PVM Supplies Ltd	197.29
Sound & Visual Systems Ltd	402.54
Teignbridge District Council (CCTV)	300.00
" " " (Half year rates)	470.78
" " " " " "	497.90
" " " " " "	558.40
" " " " " "	175.73
Castles of Dawlish	45.56
Pulse8internet Ltd	133.20
Devon Assoc. of Local Councils	<u>36.00</u>
	<u>3282.74</u>

Current Account	8438.52
Accounts to be paid	<u>3282.74</u>
	5155.78
Business Instant Access Account	<u>67406.28</u>
	<u>72562.06</u>

Fixed Term Deposit	70,000.00
Fixed Term Deposit	30,060.49.

PLANNING COMMITTEE HELD IN THE COUNCIL CHAMBER  
ON MONDAY 18<sup>th</sup> APRIL 2011 at 7.45pm

Present:

The Town Mayor, Cllr Mrs A J Kerswell  
The Deputy Town Mayor, Cllr R A Bray

Cllr A Allen	Cllr A C Griesiell
Cllr Mrs D E M Black	Cllr M Harper
Cllr D K Elphick	Cllr F W Holmes*
Cllr M J Evans	Cllr Mrs A M Klinkenberg*
Cllr G J Gribble**	Cllr Ms C O Richardson

\*\*County Cllr  
\*District Cllr

In attendance:

Mr T J Westwood - Town Clerk  
Mrs E Gedge - Secretary

The meeting was chaired by Cllr Bray.

**PL.11/22. Apologies for absence:**

Cllr Mrs M Y Davey (on business)

**PL.11/23. Consideration of Planning Applications:**

TDC Application listed to 25.3.11:

Item deferred from previous planning committee meeting-  
Ref minute no:PL.11/19(c):

- a) **11/00831/MAJ** Approval of details for 112 dwellings (approval sought for layout, scale, appearance & landscaping) at Former Cardew Pottery, Newton Road for Taylor Wimpey.  
**\*Cllr Evans declared a personal interest.**

and

- b) **11/00861/MAJ** Engineering operations in relation to the re-modelling of existing ponds and adjacent land at Former Cardew Pottery, Newton Road for Taylor Wimpey.  
**\*Cllr Evans declared a personal interest.** It was noted that full details of the plans for a) & b) were available in the Clerk's Office.

Observations: The Town Council in principle supports this application but has a number of concerns relating to:

A) Landscaping Proposals

- i) The original designs indicated the retention of the woodland buffer and the prohibition of public access. As the present proposal is to now allow public access, the Town Council stresses that the original prohibition of public access should remain.
- ii) There is concern over the type of landscaping and planting and the Town Council supports the TDC Landscape Officers' recommendations on all points - especially the section of the application dealing with these important aspects.
- iii) Concerns are also expressed regarding a satisfactory spatial relationship between dwellings and retained trees, and the avoidance of incursion into the root-protection area of the retained trees. Until these concerns have been addressed the Town Council cannot fully support this application.

B) Highways and Site Layout

The proposed layout for the site in relation to the provision of car parking is difficult to follow. Before fully supporting this application, the Town Council would like confirmation that the proposed layout will be able to accommodate sufficient car parking for a development of this size and nature.

C) Section 106 Agreement and Planning Conditions in relation to Planning Permissions 07/03882/MAJ and 10/02594/MAJ

The Town Council expects all conditions agreed in relation to the following, to still be part of this development with particular regard to:

i) Condition 4: The building of the proposed footway link along Newton Road (both applications).

ii) Condition 23 (07/03882/MAJ): A revised minimum figure of 25% of affordable homes with a locality clause.

iii) Financial Contribution: A financial contribution of £2341.00 per dwelling to be made towards the provision of off-site open space and active recreation facilities, open spaces, playing fields, play areas and parks located in the Parish of Bovey Tracey and provision towards indoor recreational facilities.

iv) Agreement to be reached re: Open spaces and children's facilities on site, including details for the implementation, phasing and commuted sums for future maintenance of the agreed provision.

If all matters are addressed and agreed, the Town Council will consider fully supporting this application.

TDC Applications listed to 1.4.11:

- c) **11/01018/TPO** The felling of one Birch tree and one Oak tree and the crown lifting of one Beech tree at Robinson Instrument Machinery Ltd, Unit 2, 24 Battle Road, Heathfield for Mr Martin Robinson.  
It was noted that:  
a) It would be preferable for advice to be sought from the Arboriculturist at TDC before any meeting when plans were discussed for works to be carried out on trees subject to a TPO.  
b) The Arboriculturist could be invited to address the Council at a future date.

Observations: The Town Council in principle supports this application, as long as TDC's Arboricultural Officers are in agreement that all the works are necessary. Concerns were raised over the need to remove the Oak tree as the application only stated that the tree is in a state of decline.

- d) **11/01032/FUL** Erection of industrial unit with ancillary parking at Unit 7-8 King Charles Business Park, Heathfield for Mr Andrew Green.  
Observations: No objections.

DNPA Applications listed to 6.4.11:

- e) **11/0013 TPO**: Reduce crown of one Oak by 3-4 mtrs and fell one Sycamore at St Lukes, Hawkmoor Parke for Mr G Trott.  
Observations: The Town Council in principle supports this tree works application if the proposed works are supported by the DNPA Arboricultural Officer and the works are acceptable under DNPA guidelines.



- f) **BB/JB/27/15/1(42)** Hedgerow Removal Notice at Land at Aller Farm Bungalow, Higher Aller Lane.  
Observations: The Town Council in principle supports this application for the removal of a short section of hedgerow to allow for access for agricultural activities and if it results in increased highway safety and is not in conflict with any DNPA planning guidelines.

TDC Applications listed to 8.4.11:

- g) **11/00803/COU** Change of use of quilting supply business to beauty salon at St Margaret's House, 6A Station Road for Mrs S Brewer.  
Observations: No objections.
- h) **11/01023/FUL** Demolition of existing dwelling and construction of a new dwelling at Tresleigh, Bradley Road for Mr & Mrs A Avery.  
Observations: The Town Council does not support this application as it considers:
- a) The proposal would over-develop the site.
  - b) Be of an excessive bulk and scale.
  - c) Overlook the adjoining properties resulting in loss of privacy and block natural light.

Withdrawn Application:

- i) **11/00775/FUL** Replacement of roof and raising of ridge level, incorporation of 3 dormer windows to west elevation to create bedroom and bathroom accommodation within the roof space, replacement of existing flat garage roof with pitched roof and construction of single storey extension to rear at Grey Roofs, Thorn Cross for Mr R Francis.  
Observations: Noted.

**PL.11/24. Planning Decisions:** Noted.

- a) Approvals:

TDC:

- i) Porch at 6 Ashgrove Road, New Park (N/O)
- ii) Felling of one Oak at Verge north of Bovey Straight Garage (N/O)
- iii) Felling of one Pine tree at 6 Redwoods (N/O)

DNPA:

- b) Refusals:

- i) Extensions at 11&12 Hawkmoor Cottages (N/O with proviso that development is acceptable to DNPA)

*The Town Council's submitted observations (No objections- N/O: Objections- O)*

**Under Standing Order 16, the following 3 items were brought forward as Urgent Business:**

**PL.11/25. TDC Applications listed to 15.4.11:**

- a) **11/00886/FUL** Dwelling to the south of Heather Cottage at rear of Heather Cottage, Old Newton Road, Heathfield for Mr K Revell.  
Observations: The Town Council supports this application in principle as long as the following provisos are adhered to:
- i) The proposed development does not constitute as "back land" development.
  - ii) None of the surrounding trees which are protected by TPOs will be disturbed.

- b) **11/01125/OUT** Outline application for residential development (all matters reserved) at Dixons Yard, Pottery Road for Mr K Wakefield.

Observations: The Town Council does not support this application for the following reasons:

- i) The proposed development would result in the loss of employment land.
  - ii) This particular site is poorly related to town centre services and facilities.
  - iii) As a noise sensitive development it could well prejudice the effective operation of existing nearby employment premises.
  - iv) The proposed development falls completely within a Conservation Area and would involve the demolition of two buildings which have particular architectural importance in relation to the past activities of the pottery industry on the site.
  - v) The proposed development at this stage does not seem to make adequate provision for parking within this site, therefore encouraging vehicles to park on the highway with consequent additional danger to all users of the road.
  - vi) There is some evidence of contamination of the land from previous industrial use.
  - vii) There is no indication in the application of a contribution towards a Section 106 Agreement for offsite community facilities, to include play facilities, open spaces and allotments.
  - vii) If TDC is minded to allow this application, the Town Council should receive a significant financial contribution, through a Section 106 Agreement, towards community facilities (the provision of play areas, open spaces and allotments etc) due to the number of proposed dwellings and one of the properties should be allocated as affordable.
- c) **11/01134/FUL** Construction of a single storey industrial unit with ancillary parking at land at King Charles Business Park, Old Newton Road for Mr C Cox.

Observations: No objections.

**PL.11/26. General Planning Matters brought forward by Councillors:**

- a) **Cllr Griesiell** stated that as he was not seeking re-election he wished to thank Councillors for their help and support during the 14 years he had served as a Councillor.
- b) **Cllr Harper** endorsed Cllr Griesiell's sentiments, stating that he had enjoyed the 4 years he had spent on the Town Council. He wished all Councillors standing for re-election well in the forthcoming election.
- c) **Cllr Bray**, as retiring chairman, thanked Councillors for their support and help during his term of office.

The meeting closed at 8.20pm