

BOVEY TRACEY TOWN COUNCIL MEETING HELD AT THE COMMUNITY CENTRE, HEATHFIELD
ON MONDAY 21ST JANUARY 2013 at 7pm

Present:

The Town Mayor, Cllr Mrs A M Klinkenberg*
The Deputy Town Mayor, Cllr M J Evans

Cllr A Allen	Cllr G J Gribble**/*
Cllr U Arnold	Cllr E E Kelly
Cllr R J Ashby	Cllr Mrs A J Kerswell
Cllr R A Bray	Cllr S P Leigh
Cllr D K Elphick	Cllr Ms C O Richardson
	Cllr M Tregoning

**County Cllr
*District Cllr

In attendance:

Rev Kevin Hooke (Chaplain to the Council)
One member of the press
Three members of the public

Mr T J Westwood - Town Clerk

The meeting was chaired by the Town Mayor, Cllr Mrs Klinkenberg.

FC.13/01. Apologies for absence:

Cllr Mrs D E M Black (unwell)
PCSO Paul Wilson

****Public Participation Session:**

Commenced at 7.05pm and finished at 7.10pm. (*Report attached).

FC.13/02. Minutes:

The minutes of the previous Full Council Meeting held on 12.11.12 were confirmed as a true record and duly signed by the Town Mayor, Cllr Mrs Klinkenberg (*copy previously circulated).

FC.13/03. Recreation, Parks & Property (RP&P) Committee:

The Report of the meeting held on 10.12.12 was received and adopted (*copy previously circulated).

FC.13/04. Finance, Resources & General Purposes (FR&GP) Committee:

The Report of the meeting held on 7.1.13, the Financial Statement dated 7.1.13 and the Accounts paid up to 4.1.13 were received and adopted (*copies previously circulated).

One member of the public joined meeting at 7.10pm.

FC.13/05. Planning Committee:

The Reports of the meetings held on 26.11.12, 10.12.12 & 7.1.13 were received and adopted (*copies previously circulated).

FC.13/06. Old Thatched Inn Advisory Committee (OTIAC):

The Reports of the meetings held on 15.8.12, 5.9.12, 25.9.12 & 7.11.12 were received and adopted (*copies previously circulated).

FC.13/07. The Town Mayor's Interests:

A list of functions and activities attended by the Town Mayor was presented for inclusion in the attached Report.

***A short adjournment took place from 7.20pm to 7.25pm to allow for questions, reports and representations by County, District and Town Councillors (*Report attached).*

FC.13/08. St. Catherine's C of E Nursery & Primary School:

The success of the school in the 2012 national Key Stage 2 tests was noted.

FC.13/09. Devon Association of Local Councils - Buckingham Palace Garden Parties:

Consideration was given to nominating a Member for recommendation to receive an invitation to attend a Garden Party at Buckingham Palace on 6th June 2013. It was noted that nominations will be entered into a ballot.

Resolved:

To nominate the current Mayor, Cllr Mrs Klinkenberg.

The Town Mayor, Cllr Mrs Klinkenberg introduced representatives of the Grimspound Border who gave a presentation regarding a proposed May Fayre - Celebration of Dance to be held in Bovey Tracey on 4 & 5 May 2013.

The meeting closed at 7.40pm

A. Klinkenberg
18/3/13

BOVEY TRACEY TOWN COUNCIL

Report of the questions, reports and representations which took place during the adjournments of the Town Council meeting on Monday 21st January 2013.

Reports and comments from members of the public:

In the absence of PCSO Paul Wilson, a report of recorded crime which took place in the parish during December 2012 was circulated.

Rev. Kevin Hooke reported that:

- a) Lent Groups will commence meeting from 18.2.13. Lent Lunches will be held on Thursdays at the Methodist Church.
- b) The Good Friday Walk of Witness will commence in Heathfield on 29.3.13 at 9.15am.

Mr P Beecher thanked Cllr Mrs Klinkenberg for voting against the Bradley Bends proposed development. He expressed concerns with regard to a possible future appeal by the developers against the decision of TDC.

Mr J Williams thanked the Town Council for the representations they made to Torbay and S Devon Health and Care Trust at the FR&GP meeting on 7.1.13. He asked for clarification as to when the consultation event for the new building proposed for the Old Thatched Inn site will take place.

Reports from County, District and Town Councillors:

DCC, TDC and Town Cllr Gribble reported the following:

- a) To date DCC Highways had kept the roads open during the recent inclement weather.
- b) He had attended various meetings at DCC and TDC.
- c) With reference to the Bradley Bends planning application, he stated that he considered the Town Council should continue support the residents in this matter.

District Cllr Mrs Klinkenberg had attended regular meetings at TDC.

Cllr Elphick reported that he had attended a recent meeting of the Heathfield Community Centre and advised that more committee members were needed.

Cllr Leigh clarified certain matters pertaining to the proposed Community Infrastructure Levy.

Cllr Allen had attended the Neighbourhood Planning meeting and the Football Club meeting regarding their future plans.

Cllr Arnold had attended a recent TALC meeting.

Cllr Kelly had attended a recent TALC meeting. He stated that he considered there will be significant change in NHS services by the newly appointed head of the NHS.

Cllr Mrs Kerswell had attended an open day at a Mapleton Care Home, Newton Abbot.

Mr T Westwood (Town Clerk) advised that the dates for three meetings in April and May 2013 had been changed. A revised schedule of dates was circulated. He also gave an update on the recent Bovey Tracey Community Hospital Engagement Group meeting held on 18.1.13.

One member of the public joined the meeting at 7.23pm.

Cllr Evans had attended the switching on the Christmas Lights and the Carol Service. He advised that the closing date for nominations for the Young Citizen Award is 31.1.13.

The Town Mayor's Engagements:

17.10.12 Meeting with Mr T Baker, Strategic Land Partnerships.
25.10.12 Meeting with Mr Nick Davies, TDC Planning Officer.
11.11.12 Attended Remembrance Service and Wreath laying.
30.11.12 Meeting with Mel Stride MP ref. Bovey Tracey Hospital.
3.12.12 Attended Rowcroft Light up a Life Service at PPT Church.
7.12.12 Switched on the Christmas Lights.
17.12.12 Attended the Carol Service at PPT Church.
25.12.12 Visited the Hospital and Tracey Vale Residential Home.

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 4TH FEBRUARY 2013 AT 7pm.

Present:

The Town Mayor, Cllr Mrs A M Klinkenberg*
The Deputy Town Mayor, Cllr M J Evans

Cllr A Allen	Cllr E E Kelly
Cllr U Arnold	Cllr Mrs A J Kerswell
Cllr Mrs D E M Black	Cllr S P Leigh
Cllr D K Elphick	Cllr Ms C O Richardson
Cllr G J Gribble**/*	Cllr M Tregoning

** County Cllr
* District Cllr

In attendance:

Mr T J Westwood - Town Clerk

Two members of the public.

The meeting was chaired by Cllr Evans.

PL.13/05. Apologies for absence:

Cllr R J Ashby (holiday)
Cllr R A Bray (holiday)

PL.13/06. Neighbourhood Plans:

(Ref. PL12/51) It was noted that three Councillors and the Town Clerk had recently attended an information event, facilitated by the Devon Association of Local Councils, regarding the preparation of Neighbourhood Plans. A report on the content, outcome of the event and recommendation in relation to the merits of preparing a Neighbourhood Plan for Bovey Tracey had previously been circulated. Taking into consideration the information gained and the recommendation in the report regarding Neighbourhood Plans, Members considered the following:

- i) In view of what the Town Council has already embodied in our Community Masterplan and the draft Local Plan, it is not felt appropriate to propose that Bovey Tracey should apply to TDC to prepare a Neighbourhood Plan at the present time.
- ii) Prioritising ten actionable projects, contained in the Community Master Plan, within an achievable timescale.

Resolved:

- i) To not proceed with the preparation of a Neighbourhood Plan at present but to review the matter in twelve months.
- ii) To request the S106 Committee (ref. min. no FR&GP.12/60) to progress with identifying ten projects contained in the Community Master Plan which can be achieved within the next twelve months.

PL.13/07. Proposed Cycle Parking Installation in Bovey Tracey:

It was noted that Devon County Council (DCC) has commissioned Jacobs to review and install cycle parking facilities across Devon. Two sites (*sites plans previously circulated) have been proposed to go forward for installation in Bovey Tracey.

Site 1: It is proposed to replace the existing stands at the Library.

Site 2: Two new stands to be installed near to The Dolphin Hotel.

Members have been requested to inform DCC if the Town Council has any comments or objections to progressing with the installation.

It was further noted that DCC is considering placing stands near the shops in Battle Road, Heathfield.

Further information available at the meeting advised that the offer of new stands at Site 2 had been withdrawn by DCC.

Resolved:

To agree to replacing the existing stands at Site 1 - the Library.

PL.13/08 DALC County Committee 2011-2015:

Consideration was given to nominating a Member to fill a casual vacancy on the DALC County Committee (**details previously circulated*).

Resolved: Not to nominate a Member.

PL.13/09 Grimspound Border Morris:

Consideration was given to the requests made by the Grimspound Border Morris (**copy previously circulated*) with reference to the Town Council's involvement in their proposed May Fayre. After discussion it was

Resolved:

To invite representatives of the Bovey Tracey Carnival Committee, Bovey Tracey Business Association, Heathfield Community Centre together with the Grimspound Border Morris to meet with representatives of the Town Council (Cllrs Arnold, Gribble, Kelly and Leigh) on 11th February 2013 in the Council Chamber at 7pm. to consider how the event can go forward successfully.

PL.13/10 Community Path Signage at Mill Marsh Park:

As construction of the Community Path through Mill Marsh Park progresses Devon County Council (DCC) has requested the Town Council to decide on the type of signage required to assist users of the path. It was noted that the information signs (**copy of wording etc. previously circulated*) will be wooden with either black or white printing. The repeater signs (**copy previously circulated*) will be plastic. Members considered which of the two options A or B to use in the Park to assist users of the path. The location of the signs will be at the entrance to the Park from Station Road and the A382.

Resolved:

To accept proposal A as outlined on the circulated information.

PL.13/11 DCC Locality Budget Funding:

Consideration was given to endorsing the Town Clerk's action in applying for funding on behalf of Bovey Tracey Heritage Trust (BTHT) and Bovey Tracey Produce Market (BTPM) for financial assistance towards two projects. The application for BTHT is for £750 towards the cost of reinstating the original level crossing metal gate posts at the entrance to the Old Railway Station. The BTPM application is for £345+VAT towards the costs of replacing market stall canopies.

Resolved: To endorse the Town Clerk's action.

Under Standing Order 16, the following items was brought forward as Urgent Business:

Pl.13/12 Bovey Tracey Football Club:

(Item brought forward by Cllr Allen - ref. min no.FR&GP.13/09.) Cllr Allen outlined the discussion that took place at a meeting with the

Football Club and requested the Town Council's permission to prepare a letter, in consultation with the Town Clerk, supporting the Football Club's application for a grant of £40,000 from Sport England towards the redevelopment of the juniors' football pitch.

Resolved:

To prepare a letter of support.

Two members of the public left the meeting at 7.40pm.

PL.13/13 Consideration of Planning Applications:

TDC Applications listed to 4.1.13:

- a) **12/03763/TPO** Felling of two trees, pruning of two trees at 24 Naseby Drive, Heathfield for Mrs P Bye. Noted.

DNPA Applications listed to 4.1.13: None for BT.

TDC Applications listed to 11.1.13:

- b) **12/03796/FUL** Replacement of redundant barns with dwelling for use for holiday occupation at Willowray, Mary Street for Mrs C Bennet.
Observations: The Town Council does support this application as it considers that the increase use of the access, which has limited visibility onto the public highway, may result in additional dangers to users of the road.
- c) **13/00133/FUL** Conservatory on the north elevation at 8 Fairfield Close for Mr T Andrews.
Observations: No objections.

DNPA Applications listed to 11.1.13: None for BT.

TDC Applications listed to 18.1.13: None for BT.

DNPA Applications listed to 18.1.13: None for BT.

TDC Applications listed to 25.1.13: None for BT.

DNPA Applications listed to 25.1.13:

0034/13 Installation of two dormer windows; one to front and one to side at Thornton, Higher Brimley for Mr C Brown.
Observations: No objections.

PL.13/14 Planning Decisions: Noted.

- a) Approvals:

TDC:

- i) Demolish existing garage and replace with two storey extension including balcony and single storey on south elevation at 9 Langaller Close (N/O).
- ii) Single storey dwelling with garage (all matters reserved) at land opposite Moorview, Old Newton Road, Heathfield (O).
- iii) Felling of one Ash tree, pruning of three trees at 21 Rendells Meadow.
- iv) Pruning of one tree at land adjacent to 55 Priory.
- v) Single storey extension to west elevation and conversion of existing integral garage at 113 Churchfields Drive. (N/O)

DNPA:

- i) Erection of first floor extension, internal alterations to create additional living accommodation, granny annex, bee keeping facilities and home office at Forder Cottage, Shewte Cross (N/O).

b) Refusals:

TDC:

Hybrid application comprising - Full application for 185 dwellings; 915 square metres of employment (B1); public open space; associated infrastructure and re-alignment of the B3344 and outline application for 20 self-build residential plots (approval sought for means of access) at land north of Bovey Road NGR 282703 78114 Bradley Road. (O)

The Town Council's submitted observations (No objections- N/O: Objections- O)

PL.13/15 General Planning Matters brought forward by Councillors: (*For information only).

Cllr Mrs Kerswell brought to the attention of the TDC Councillors the lack of locks on the ladies' toilet doors at the public conveniences in Station Road.

The meeting closed at 7.55pm.

RECREATION, PARKS & PROPERTY COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER ON MONDAY 18TH FEBRUARY 2013 at 7PM.

Present:

The Town Mayor, Cllr Mrs A M Klinkenberg*
The Deputy Town Mayor, Cllr M J Evans

Cllr A Allen	Cllr G J Gribble*/**
Cllr U Arnold	Cllr E Kelly
Cllr R J Ashby	Cllr Mrs A J Kerswell
Cllr Mrs D E M Black	Cllr S P Leigh
Cllr R A Bray	Cllr Ms C O Richardson
Cllr D K Elphick	Cllr M Tregoning

**County Cllr
*District Cllr

In attendance:

Mr T J Westwood - Town Clerk
Mrs L M Warren
Six members of the public

The meeting was chaired by Cllr Allen.

RP&P.13/01 Apologies for Absence: None

RP&P.13/02 Consideration of minutes of previous meeting held on 10.12.12: Noted.

RP&P.13/03 Accounts:

The Financial Accounts paid up to 15.2.13 were received and approved
(*copies circulated at the meeting).

RP&P.13/04 Options for Care in Bovey Tracey:

As a major stakeholder in the current public consultation being undertaken by Torbay and Southern Devon NHS Trust on the future of Bovey Tracey's Community Hospital, consideration was given the Town Council's response to the proposals for the future of the hospital in Bovey Tracey.

The two main proposals are:

i) To move the current ten in-patient beds from Bovey Tracey to the purpose built community hospital in Newton Abbot.

ii) To accommodate a range of new local services in the vacated space.

(*A consultation leaflet outlining the options for services to be provided had been previously circulated.)

It was noted that a number of letters opposed to the proposed transfer of the in-patient beds have been received by the Town Council.

After discussion it was

Resolved:

To write to the Torbay and Southern Devon NHS Trust objecting to the proposed closure of the ten in-patient beds at the Hospital.

RP&P.13/05 Grounds Maintenance:

Ref. Min. no. FR&GP 12/59. It was noted that Mr Hubbard and Mr Rance have indicated to the Town Clerk that they both wish to continue in their roles until December 2014. Therefore there is no immediate need for the Town Clerk to prepare the report agreed under this item. The Town Clerk will prepare the report for Members' consideration by July 2013. As Mr Hubbard and Mr Rance have indicated they would like to continue in the employment of the Town Council, consideration was given to extending the grounds

maintenance contract with K J Thulborn Ltd until December 2014, based on 2013 prices, therefore no increase would be applicable for 2014.

Resolved:

To extend the grounds maintenance contract with K J Thulborn Ltd until December 2014 based on 2013 prices.

RP&P.13/06 Rendells Meadow:

With reference to an e-mail dated 22.1.13 (**copy previously circulated*), Mrs Manley has now formally requested (**copy of letter previously circulated*) to remove the trees adjacent to the hedge. A further letter (**copy previously circulated*) has been received from Mr Calder requesting that the trees should remain. Taking the information into account and Members having the opportunity to visit the site, consideration was given to forming an appropriate solution to this problem. After discussion it was

Resolved:

To leave the trees in situ at present and to remove the vegetation growing around the trees.

RP&P.13/07 Funlands Funfair:

Consideration was given to a request from Funlands Funfair to use Mill Marsh Park from 23.7.13 to 7.8.13 to coincide with Bovey Tracey Carnival.

Resolved:

To grant the request.

RP&P.13/08 Lease - Police and Crime Commissioner for Devon and Cornwall:

Consideration was given to approving the lease, prepared by WBW Solicitors, for the rooms used by the Devon and Cornwall Police at the Town Hall. The lease is for a further five years back dated from 1.4.12 at a rent of £2400 per year. It was noted that Cllr Leigh has been forwarded a copy of the lease to review and advise if there are any amendments required prior to signing.

At the meeting Cllr Leigh advised that he would e-mail details of a minor amendment to the Town Clerk.

Resolved:

To approve the lease.

RP&P.13/09 Bovey Tracey Football Club (BTFC):

Consideration was given to two requests forwarded by e-mail (**copy previously circulated*) from BTFC:

- i) To locate a portacabin on Bullands Field for storage purposes.
- ii) To request again for permission to use designated areas of Mill Marsh Park for training purposes when, due to prevailing weather conditions, BTFC's other training facilities are not available.

Resolved:

- i) To arrange a meeting, to further discuss the matter, with representatives of the Town Council, Football Club and seek advice from the Police.
- ii) To defer a decision and further consider the request next season.

Mr T Westwood (Town Clerk) reported that the loss adjusters had agreed to insurance claim for the repair work at the play area in Mill Marsh Park.

Cllr Kelly requested that an item be placed on the next appropriate agenda to consider a skateboard area at Heathfield.

Cllr Evans reported:

- i) that six nominations had been received for the Young Citizen of the Year award. The presentation will take place at PPT Church on 22.3.13 at 7.30pm.
- ii) that young cyclists are riding over the banks in Station Road Car Park.

Cllrs Elphick & Kelly reported various potholes in the roads.

Cllr Mrs Kerswell requested clarification regarding safety issues in Mill Marsh Park whilst work on the Community Path was in progress.

Cllr Elphick referred to vehicle parking on Monks Way. It was noted that a clearway designation will be advertised and implemented shortly.

The meeting closed at 8.44pm.

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 18TH FEBRUARY 2013 at 7.45pm.

Present:

The Town Mayor, Cllr Mrs A M Klinkenberg*
The Deputy Town Mayor, Cllr M J Evans

Cllr A Allen	Cllr G J Gribble*/**
Cllr U Arnold	Cllr E Kelly
Cllr R J Ashby	Cllr Mrs A J Kerswell
Cllr Mrs D E M Black	Cllr S P Leigh
Cllr R A Bray	Cllr Ms C O Richardson
Cllr D K Elphick	Cllr M Tregoning

**County Cllr
*District Cllr

In attendance:

Mr T J Westwood - Town Clerk
Mrs L M Warren
Six members of the public

The meeting was chaired by Cllr Evans.

Declaration of Interests

Cllr Gribble declared a Disclosable Pecuniary Interest in item PL13/17 (a).
Cllrs Leigh and Evans declared a personal interest under Schedule B of the Code of Conduct in item PL13/17 (a).

PL.13/16 Apologies for absence: None.

PL.13/17 Consideration of Planning Applications:

TDC Applications listed to 1.2.13:

- a) 13/00251/MAJ Hybrid application comprising - Full application for 185 dwellings; 915 square metres of employment (B1); public open space; associated infrastructure and re-alignment of the B3344 and outline application for 20 self-build residential dwelling plots (approval sought for means of access) at land north of Bovey Road NGR 282703 78114 Bradley Road for Mr G Langworthy.
- Following discussion a proposal was made to object to the application for the following reasons:
- i) The site is designated countryside over which TDC applies strong development control policies.
 - ii) The site is not allocated for residential development and is outside the settlement limit.
 - iii) The site is contrary to the existing Local Plan and the emerging Local Plan.
- If TDC is minded to allow this application, as part of an agreed S106 Agreement, the Town Council should receive a significant financial contribution towards the following:
General improvements to parks and open spaces; a multi-use games area as well as active recreation and indoor recreation facilities.
It was resolved to take a recorded vote:

In favour of the proposal: Cllrs Mrs Black, Ashby, Ms Richardson, Mrs Kerswell, Tregoning, Mrs Klinkenberg and Bray.

Against the proposal: Cllrs Allen, Arnold, Kelly and Elphick.

Observations: Object to the application as set out above.

Five members of the public left the meeting at 8.05pm.

- b) **13/00292/TPO** Felling of one tree at Brimley Grange, Brimley Road for Mr W Knapp.
Cllr Klinkenberg noted that as development at the site progresses, further TPO applications may be received.
Observations: No objection providing the arboriculturist at TDC supports the application.

DNPA Applications listed to 1.2.13: None for BT.

TDC Applications listed to 8.2.13:

- c) **13/00320/FUL** New storage and distribution unit with associated yard, parking and infrastructure at former Elliott Hire Ltd, King Charles Business Park, Heathfield for LWC Drinks Ltd.
Observations: No objections.
- d) **13/00353/FUL** Formation of car parking area, including removal of trees and erection of fence at Cannon Commercials, Fairfax Road, Heathfield for Cannon Commercials Ltd.
Observations: No objections.
- e) **13/00385/FUL** Retention of portable cabin for a further temporary period (previous approval 09/03239/FUL) at Riverside Surgery, Le Molay-Littry Way for Dr Parker, Bovey Tracey & Chudleigh Practice.
Observations: No objections.
- f) **13/00365/TEL** Broadband cabinet (PCP001) opposite Moorlands, Coombe Cross for Harlequin Group.
Observations: No objections.
- g) Application Withdrawn: Noted.
12/01919/MAJ Outline application for office block and ten industrial units (approval sought for access) at site opposite Templar House, King Charles Business Park, Heathfield for Hymec Group.

PL.13/18 Planning Decisions: Noted.

a) Approvals:

TDC:

- i) Felling of two trees, pruning of two trees at 24 Naseby Drive, Heathfield.
- ii) Temporary siting of 1 and 2 storey portable cabins and 4 storage compound containers at land at eastern end NGR 282195 76935, King Charles Business Park, Heathfield. (N/O)

The Town Council's submitted observations (No objections- N/O; Objections- O)

PL.13/19 General Planning Matters brought forward by Councillors: (*For information only).

Cllr Mrs Black reported that a "No Parking" sign had still not been fixed on a grassed area in Mary Street.

Cllr Ashby commented on a demountable building situated at the rear of a property in Bradley Road.

Cllr Allen complimented Cllr Evans on his chairmanship of the meeting.

Cllr Arnold referred to highway priority at the junction of the Haytor Road and the Manaton Road and enquired if consideration had ever been given to changing the right of way. It was agreed to place this item on future agenda for further discussion.

Cllr Ms Richardson requested clarification regarding a development in the vicinity of Five Wyches.

The meeting closed at 8.18pm.

FINANCE, RESOURCES & GENERAL PURPOSES COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER ON MONDAY 4TH MARCH 2013 AT 7PM.

Present:

The Town Mayor, Cllr Mrs A M Klinkenberg*
The Deputy Town Mayor, Cllr M J Evans

Cllr A Allen	Cllr G J Gribble*/**
Cllr U Arnold	Cllr E Kelly
Cllr R J Ashby	Cllr Mrs A J Kerswell
Cllr Mrs D E M Black	Cllr S P Leigh
Cllr R A Bray	Cllr M Tregoning
Cllr D K Elphick	

**County Cllr
* District Cllr

In attendance:

Mr T J Westwood - Town Clerk

The meeting was chaired by Cllr Gribble

FR&GP.13/12 Apologies for absence:

Cllr Ms C O Richardson (unwell)

FR&GP.13/13 Consideration of minutes of previous FR&GP Committee meeting held on 7.1.13:
Noted.

FR&GP.13/14 Accounts & Financial Statement:

The Financial Statement dated 4.3.13 (*copies circulated at the meeting*) and the accounts were approved for payment.

It was agreed to place £100,000 on a six month short term deposit account on receipt of the first precept payment in April.

FR&GP.13/15 Town Hall Fees 2013/14:

Consideration was given to increasing the Town Hall fees by 5% for the period 1st April 2013 to 31st March 2014 (**copy of proposed fees previously circulated*).

Resolved:

To approve the 5% increase.

FR&GP.13/16 Cemetery Fees 2013/14:

Consideration was given to increasing the Cemetery fees by 5% for the period 1st April 2013 to 31st March 2014 (**copy of proposed fees previously circulated*).

Resolved:

To approve the 5% increase.

FR&GP.13/17 Meeting Schedule:

Consideration was given to adopting the proposed meeting schedule (**copy previously circulated*) for all meetings of the Town Council for the period from 20th May 2013.

Resolved:

To adopt the meeting schedule as set out above. It was agreed to hold the Council Meeting on 20 January 2014 at the Heathfield Community Centre providing the hall is available.

FR&GP.13/18 Health and Safety Review 2013:

A Health and Safety Review of the Town Council's procedures was recently undertaken by WPS Insurance Brokers on behalf of the Town Council. It was noted that a satisfactory inspection report has been received with no issues to address.

FR&GP.13/19 Bovey Tracey Bowling Club (BTBC):

Consideration was given to a request from BTBC to erect an additional wooden shed, 10'x8', at the Bowling Club.

Resolved:

To grant the request. It was agreed that the Town Council would submit the application to TDC on behalf of the Bowling Club.

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of its confidential nature, the following item (FR&GP.13/20) was considered in the absence of the public and press.

FR&GP.13/20 Staff Matters:

The Town Clerk clarified various points in a Staff Salary Review 2013 report that had been previously circulated to Councillors.

Consideration was given to:

- a) awarding a 5% pay rise with effect from 1.4.13 to Mrs Brimicombe, Mr Hubbard, Mr Rance and Mrs Warren.
- b) increasing the Town Clerk's salary with effect from 1.4.13 from Spinal Column Point (SCP) 41 to SCP 43 in accordance with the NALC pay scales.

After consideration it was

Resolved:

- a) to award a 5% pay rise as set out above.

The Town Clerk left the meeting at 7.25pm and returned at 7.30pm.

- b) to increase the Town Clerk's pay scale to SCP 43 as set out above.

FR&GP.13/21 Matters brought forward by Councillors: (*for information only).

Cllr Kelly enquired if Members were interested in Bovey Tracey becoming a dementia friendly community and suggested inviting a speaker to provide further information on this matter.

The meeting closed at 7.35pm.

Accounts paid up to 15.2.13

		£
7.1.13	Max Bayles Professional Tree Care Ltd	420.00
"	Bovey Court Garage	192.56
"	Bovey Tracey Youth Action	416.66
"	Castles of Dawlish	27.54
"	Community Council of Devon	5957.08
"	M I Davey	250.00
"	Mole Valley Farmers Ltd	10.08
"	S D Building Services	1088.88
"	S W Water Ltd	0.50
"	Teignbridge District Council	300.00
"	" " "	2491.20
"	Torbay Display	4800.00
"	T J Westwood	146.90
24.1.13	N Brock	560.00
"	PVM Supplies Ltd	126.64
"	Equiptest	362.40
"	Castles of Dawlish	154.74
"	Ecotricity	14.45
"	Brights Ltd	141.60
"	Firewatch SW Ltd	118.84
"	Mole Valley Farmers Ltd	13.32
"	T J Westwood	21.35
"	PHS All Clear	443.04
5.2.13	B T Business Assoc.	20.00
"	Torbay Display	2606.40
"	Robin Ray Ltd	25.00
"	B T Youth Action	416.66
"	Brimley Post Office	22.70
"	Mr T Nickell	50.00
"	S W Water Ltd	100.55
"	Arnolds	11.10
"	S W Water Ltd	17.80
12.2.13	WPS Insurance	495.00
"	K J Plant	414.00
"	Glasdon UK Ltd	193.08
"	EDF Energy 1Ltd	77.86
"	S W Water Ltd	76.00
"	Brights Ltd	60.00
		<u>22643.93</u>

Direct Debits

7.1.13	Orange Payment	35.92
9.1.13	UK Fuels Ltd	70.86
28.1.13	Can Networks	46.71
29.1.13	Ecotricity	66.29
"	Ecotricity	187.50
1.2.13	Aviva	484.40
"	Pulse8Broadband	22.00
5.2.13	Orange Payment	35.92
6.2.13	UK Fuels Ltd	72.90
		<u>1022.50</u>

Wages/Salaries10676.80

Accounts paid up to 1.3.13

		£
18.2.13	K M Courtier Ltd	834.00
"	EDF Energy plc	158.00
"	S Ripley	330.00
"	JFC Monro	698.76
"	PHS All Clear	393.12
21.2.13	S W Water Ltd	6.24
"	Castles of Dawlish	63.28
"	Firewatch SW Ltd	300.18
"	BT Youth Action	416.66
		<u>3200.24</u>

Direct Debits

28.2.13	Can Networks	50.25
1.3.13	Pulse8Broadband	22.00
"	Aviva	484.40
		<u>556.65</u>

Financial Statement 4.3.13

<u>Accounts to be paid</u>	£
P J Bevans	142.60
Austen Knapman Ltd	70.06
1 st Office Equipment Ltd	206.87
F H Brundle	61.70
Expo Management	118.80
S W Water Ltd	<u>0.61</u>
	<u>600.64</u>
Balance in General Account:	1938.53
Accounts to be paid:	<u>600.64</u>
	1337.89
Balance in Business Instant Account:	<u>118,978.24</u>
	<u>120,316.13</u>

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 4TH MARCH 2013 AT 7.25pm

Present:

The Town Mayor, Cllr Mrs A M Klinkenberg*
The Deputy Town Mayor, Cllr M J Evans

Cllr A Allen	Cllr G J Gribble*/**
Cllr U Arnold	Cllr E Kelly
Cllr R J Ashby	Cllr Mrs A J Kerswell
Cllr Mrs D E M Black	Cllr S P Leigh
Cllr R A Bray	Cllr M Tregoning
Cllr D K Elphick	

**County Cllr
* District Cllr

In attendance:

Mr T J Westwood - Town Clerk

The meeting was chaired by Cllr Evans.

PL.13/20 Apologies for absence:

Cllr Ms C O Richardson (unwell).

PL.13/21 Consideration of Planning Applications:

DNPA Applications listed to 8.2.13: None for BT.

TDC Applications listed to 15.2.13:

- a) 13/00245/FUL Increase height of existing two storey rear extension and single storey rear extension at 8 Blenheim Terrace for Mr M & Mrs J Wilson.
Observations: No objections.
- b) 13/00413/TPO Pruning of one tree at 25 The Oaks for Mrs M Duckett.
Observations: No objections providing the proposal meets with the approval of TDC's arboriculturist.
- c) 13/00431/COU Change of use of unit from B1 to B1, B2 and B8 at Unit 4, Fairfax Road, Heathfield for Centek Ltd.
Observations: No objections.
- d) 13/00143/TPO Pruning, felling and coppicing of several trees at Age Concern England, Unit 6, Heathfield Units, Battle Road for Mr G Philpotts.
Observations: No objections in principle although concerns were raised regarding the partial loss of a natural barrier.

DNPA Applications listed to 15.2.13: None for BT.

TDC Applications listed to 22.2.13:

- Appeal Noted.
- e) **13/00006/REF** Appeal against refusal of planning permission 12/03015/MAJ - Hybrid application comprising - Full application for 185 dwellings; 915 square metres of employment (B1); public open space; associated infrastructure and re-alignment of the B3344 and outline application for 20 self-build residential dwelling plots (approval sought for means of access) at land north of Bovey Road NGR 282703 78114 Bradley Road for Mr G Langworthy.

DNPA Applications listed to 22.2.13: None for BT.

PL.13/22 Planning Decisions: Noted.

- a) Approvals:

TDC:

- i) Conservatory on the north elevation at 8 Fairfield Close.
(N/O)
ii)

- b) Refusals: None

*The Town Council's submitted observations (No objections- N/O:
Objections- O)*

PL.13/23 General Planning Matters brought forward by Councillors:
*(*For information only).*

Cllr Allen enquired about progress on the Old Thatched Inn scheme. The Town Clerk updated Members on the matter.

The meeting closed at 7.50pm.