

BOVEY TRACEY TOWN COUNCIL MEETING HELD IN THE COMMUNITY CENTRE, HEATHFIELD  
ON MONDAY 20<sup>TH</sup> JANUARY 2014 at 7pm

Present:

The Town Mayor, Cllr M J Evans  
The Deputy Town Mayor, Cllr E Kelly

Cllr A Allen  
Cllr U Arnold  
Cllr R J Ashby  
Cllr D K Elphick

Cllr G J Gribble\*\*/\*  
Cllr Mrs A M Klinkenberg\*  
Cllr S P Leigh  
Cllr M Tregoning

\*\*County Cllr  
\*District Cllr

In attendance:

Mr T J Westwood - Town Clerk  
Rev. Kevin Hooke - Chaplain to the Council  
PCSO Paul Wilson  
Five members of the public

The meeting was chaired by the Town Mayor, Cllr Evans.

FC.14/01. Apologies for absence:

Cllr Mrs D E M Black (Personal commitment)  
Cllr R A Bray (Unwell)  
Cllr Mrs A J Kerswell\* (Personal commitment)  
Cllr Ms C O Richardson (Unwell)

\*\*Public Participation Session:

Commenced at 7.03pm and finished at 7.15pm. (Report attached).

FC.14/02. Minutes:

The Minutes of the previous Full Council Meeting held on 4.11.13 (*\*copy previously circulated*) were confirmed as a true record and duly signed by the Town Mayor.

FC.14/03. Recreation, Parks & Property (RP&P) Committee:

The Report of the meeting held on 2.12.13 (*\*copy previously circulated*) was received and adopted.

FC.14/04. Finance, Resources & General Purposes (FR&GP) Committee:

The Report of the meeting held on 6.1.14, the Financial Statement dated 6.1.14 and the Accounts paid up to 3.1.14 (*\*copies previously circulated*) were received and adopted.

FC.14/05. Planning Committee:

The Reports of the meetings held on 18.11.13, 2.12.13 & 6.1.14 (*\*copies previously circulated*) were received and adopted.

FC.14/06. The Town Mayor's Interests:

A list of functions and activities attended by the Town Mayor was presented for inclusion the attached Report.

*\*\*A short adjournment took place from 7.20pm to 7.27pm to allow for questions, reports and representations by members present: from the County, District and Town Councillors. (Report attached).*

FC.14/07. Devon Association of Local Councils - Buckingham Palace Garden Parties:

Consideration was given to nominating a Member for recommendation to receive an invitation to attend a Garden Party at Buckingham Palace on 10<sup>th</sup> June 2014. It was noted that nominations will be entered into a ballot.

Resolved:

To nominate the current Mayor, Cllr Evans.

The meeting closed at 7.31pm.

### BOVEY TRACEY TOWN COUNCIL

Report of the questions, reports and representations which took place during the adjournments of the Town Council meeting held on Monday 20<sup>th</sup> January 2014.

#### Reports and comments from members of the public:

PCSO Paul Wilson gave his report (*\*copies circulated at the start of the meeting*) stating that:

- a) 18 crimes had been recorded during the recent period.
- b) A further 47 other incidents were also reported in the area - many of which were weather related.
- c) 5 incidents of anti social behaviour had been recorded including one which related to youth anti social behaviour.
- d) During December Neighbourhood teams and Traffic Officers stopped 140 drivers who were committing motoring offences which included speeding, not wearing seat belts and lighting defects.

Rev. Kevin Hooke:

- a) On behalf of Rev. G Hamilton thanked the Town Council for the arrangements undertaken for the Carol Service.
- b) Noted that attendance at the "Messy Church" held at the Heathfield Community Centre is growing.
- c) Advised that Fr. G Stanton is now the incumbent at St. John's Church.
- d) Reported that St. Catherine's School, Heathfield has established a "peace garden".
- e) On behalf of Bovey Community Care Trust extended thanks to the Town Council for its financial support and noted that the Coat of Arms is now on the Trust's stationery.

Mr P Beecher extended his appreciation to the Town Council for looking after the Town and for progressing the skate park project. He requested further clarification on matters relating to The Old Thatched Inn.

Mrs K King stated her support for the Town Council on the development of The Old Thatched Inn site but considered funding could be established in an alternative way.

Mr J Williams stated his support for the provision of a skate park and his concern regarding the proposed development of The Old Thatched Inn site in relation to possible flooding.

#### Reports from County, District and Town Councillors:

DCC, TDC and Town Cllr Gribble reported on various issues concerning highways, Wray Valley Trail, youth provision at Heathfield and Devon and Somerset Fire and Rescue Service strike action. He noted that at TDC the public consultation continues on the proposed closure of public toilets and there will be no Council Tax increase for 2014/15.

District Cllr Mrs Klinkenberg reported that she had attended regular meetings at TDC.

Cllr Leigh reported that he had attended a Regeneration Committee meeting.

Cllr Allen referred to the Young Citizen Award and advised that to date no nominations had been received. He stated the importance of publicising the event.

Cllr Elphick advised that more volunteers were required at Heathfield Community Centre.

The Town Mayor's Engagements:

2.11.13 Society of Artists Celebration  
10.11.13 Remembrance Sunday service  
11.11.13 Wreath laying at Town War Memorial  
19.11.13 Heritage Trust AGM  
30.11.13 Christmas Lights switch on.  
5.12.13 Rowcroft Hospice Light up a Life service at PPT Church  
12.12.13 St. Catherine's Primary School Christmas pantomime  
13.12.13 Stover School Carol Service at Exeter Cathedral  
13.12.13 Devon & Somerset Fire & Rescue Carol Service at Wells Cathedral  
15.12.13 Ashburton Town Council's Civic Service  
15.12.13 Bovey Tracey Primary School's Carol Service  
19.12.13 Carols by Candlelight at PPT Church

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER  
ON MONDAY 3<sup>RD</sup> FEBRUARY 2014 at 7pm.

Present:

Cllr A Allen	Cllr D K Elphick
Cllr U Arnold	Cllr Mrs A M Klinkenberg*
Cllr R J Ashby	Cllr S P Leigh
Cllr Mrs D E M Black	Cllr M Tregoning
Cllr R A Bray	

\*\*County Cllr  
\*District Cllr

In attendance:

Mr T J Westwood - Town Clerk

The meeting was chaired by Cllr Ashby

*Cllr Leigh declared a personal interest in PL14/06 f.*

PL.14/05     Apologies for absence:

The Town Mayor, Cllr M J Evans (attending another meeting)  
The Deputy Town Mayor, Cllr E Kelly (attending another meeting)  
Cllr G J Gribble\*\*/\* (attending another meeting)  
Cllr Mrs A J Kerswell\* (attending another meeting)  
Cllr Ms C O Richardson (unwell)

PL.14/06     Consideration of Planning Applications:

DNPA Applications listed to 20.12.13: None.

TDC Applications listed from 23.12.13 to 3.1.14:

- a) 13/03741/FUL New detached garage and conversion of integral garage to additional living accommodation at 7 Mannings Meadow for Mr R Carew.  
Observations: No objection.

DNPA Applications listed to 27.12.13:

- b) 0680/13 Change of use from workshop to teaching facility at Yarner Wood for Mr S Lee, Natural England.  
Observations: No objection.

*Cllr Arnold joined the meeting at 7.10pm.*

DNPA Applications listed to 3.1.14:

- c) 0005/14 Remodelling of existing south east wing including garden room extension and first floor accommodation at Knowle Pomeroy, Lowerdown for Mr & Mrs J Marsden.  
Observations: No objection.

TDC Applications listed to 10.1.14: None.

DNPA Applications listed to 10.1.14:

- d) 0009/14 Erection of forestry machine workshop and replacement aggregate bunker at Natural England, Yarner Wood for Mr S Lee, Natural England.  
Observations: No objection

- e) 0012/14 Provide access to disused Trendlebere Reservoir, 16 parking spaces, bird hide and associated works at Trendlebere Reservoir, opposite car park on Lower Manaton Road for Mr S Lee, Natural England.  
Observations: No objection in principle although concerns were expressed regarding the removal of so many trees.

TDC Applications listed to 17.1.14:

- f) 13/02949/LBC Replacement of front uPVC windows and door with new timber casement and timber door at 13 Town Hall Place for Mr D C Thomas.  
Observations: No objection
- g) 14/00139/CAN Removal of three oak trees at land at Old Orchard for Mr J Edwards.  
Observations: No objection

DNPA Applications listed to 17.1.14:

- h) 0023/14 Replacement of four windows and one stable door with four windows at Coombe View Cottage, Lower Brimley for Mr D Challice.  
Observations: No objection

TDC Applications listed to 24.1.14:

- i) 13/02056/FUL First floor extension above utility room on south west elevation at 14 Southbrook Road for Mr J Shuttleworth.  
Observations: No objection
- j) 14/00150/TPO Felling and pruning of trees around Indio Ponds, Newton Road for Mr D Goulden.  
Observations: Application referred to TDC's arboriculturist.
- k) 14/00227/TPO Felling of four trees at land at Indio Ponds, Newton Road for Mr D Goulden.  
Observations: No objection

DNPA Applications listed to 24.1.14:

- l) 0034/14 Single storey extension incorporating conservatory, glazed lantern and porch at Colehayes Bungalow, Colehayes for Mr A Lyne.  
Observations: No objection
- m) 0039/14 Construction of track and stacking /loading area for timber haulage across two fields at Blackingstone Farm, Moretonhampstead for Mr D Rickwood, Woodland Trust. (*Joint parish application*).  
Observations: No objection

PL.14/07 Planning Decisions: Noted.

a) Approvals:

TDC:

- i) Felling of one tree and pruning of one tree at Moorland Park, Old Newton Road. (N/O)  
ii) Demolition of fire-damaged public house at The Old Thatched Inn.

iii) First floor side extension at 22 St Peters Close.  
(N/O)

Approval in part:

i) Granted: Felling of trees 1-4 and permit the reduction of trees 5-10 by 25%; Refused: Felling of trees T5, T6, and T10 and consent refused to pollard T7 and T8 at 45 Musket Road, Heathfield.

DNPA:

i) Erection of gym and workshop extension to existing dwelling at High Wray, 15 Hawkmoor Parke. (N/O)

c) Refusals:

TDC:

i) Change of use from B1 and B8 use to air rifle range and retail outlet (sui generis) at 1 - 2 Sabre Buildings, Sabre Close, Heathfield. (N/O)

DNPA:

i) Certificate of Lawfulness for proposed new driveway and turning area at Lilac Cottage, Lower Brimley. (N/O)

*The Town Council's submitted observations (No objections-N/O: Objections-O)*

PL.14/08 General Planning Matters brought forward by Councillors:  
(\*For information only).

Cllr Mrs Klinkenberg provided an update on recent TDC meetings.

Cllr Leigh commented on planning legislation concerning the conversion of barns.

Cllr Allen requested clarification regarding the proposed development of The Old Thatched Inn.

The meeting closed at 7.40pm.





RECREATION, PARKS & PROPERTY COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER  
ON MONDAY 17<sup>TH</sup> FEBRUARY 2014 at 7pm.

Present:

The Town Mayor, Cllr M J Evans  
The Deputy Town Mayor, Cllr E Kelly

Cllr A Allen	Cllr Mrs A J Kerswell*
Cllr U Arnold	Cllr Mrs A M Klinkenberg*
Cllr R J Ashby	Cllr S P Leigh
Cllr Mrs D E M Black	Cllr Ms C O Richardson
Cllr R A Bray	Cllr M Tregoning
Cllr D K Elphick	

\*\*County Cllr  
\*District Cllr

In attendance:

Mr T J Westwood - Town Clerk  
Mrs L M Warren  
Three representatives from Friends of Sure Start, Moors Edge Children's Centre  
Two members of the public

The meeting was chaired by Cllr Allen

Cllr Allen opened the meeting and introduced Ms Jenny Handford, Ms Kate Freeman and Ms Tracey Scranage of the Friends of Sure Start (FOSS) at Moors Edge Children's Centre based at St Catherine's Primary School, Heathfield. Ms Handford and Ms Freeman gave a presentation outlining the formation of FOSS and the services and facilities the Centre offers to families with children under 5 years of age living in Heathfield and the surrounding area. They explained that FOSS would like to provide an outside play area at the Centre which is estimated to cost in excess of £7500.00 and they are currently seeking financial assistance. An invitation will be extended to Councillors to visit the Centre.

Cllr Allen thanked Ms Handford, Ms Freeman and Ms Scranage for the presentation and they left the Council Chamber at 7.25pm.

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RP&P.14/01 Apologies for Absence:

Cllr Gribble\*\*/\* (attending another meeting)

RP&P.14/02 Consideration of minutes of previous meeting held on 2.12.13: Noted

RP&P.14/03 Accounts:

The Financial Accounts paid up to 14.2.14 were received and approved  
(\*copies circulated at the meeting).

RP&P.14/04 Provision of Self Watering Hanging Baskets:

Consideration was given to the provision of self watering Amberol hanging baskets to replace the current 22 x 14" wire baskets used on lamp posts and 28 x 18" wire baskets used on Station Road bridge. (\*Report previously circulated).  
Following discussion it was

Resolved:

To purchase Amberol hanging baskets as set out above (\*power to spend LGA 1972 s144).

RP&P.14/05 First World War Centenary:

(Item brought forward by Cllr Mrs Kerswell). Consideration was given to commemorating the First World War Centenary in relation to its commencement on 4 August 1914.

Following discussion it was

Resolved:

Not to commemorate the commencement of the First World War.

RP&P.14/06 Funland's Funfair:

Consideration was given to a request from Mr D Bailey, proprietor of Funland's Funfair, to hold a funfair in Mill Marsh Park as part of Bovey Tracey Carnival week in July/August 2014.

Resolved:

To grant the request.

RP&P.14/07 Mr M Nance:

Consideration was given to a proposal by Mr Nance (*\*copy of letter and further information previously circulated*) to position, on a site in the parish, an eleven feet high concrete statue of Princess Darshana, based on a character in Mr Nance's e-book "Freeing Samakan".

It was noted that "Freeing Samakan" is a fairy tale mainly based on Teignmouth and only refers to Bovey Tracey twice. Planning permission would be required.

Mr Nance had a similar project to erect a concrete mermaid at The Point in Teignmouth which was refused by TDC on 4.7.13. (Planning Application: 13/00852/FUL and a subsequent Appeal, ref. APP/P133/A/13/2204088, dismissed on 17.1.14).

A letter, received from a parishioner, objecting to the proposal was noted.

Resolved:

To decline the request.

*One member of the public left the Council Chamber at 7.35pm.*

RP&P.14/08 Rendells Meadow:

*Ref. min. no. RP&P.13/06.* It was noted that Mrs M Manley of Tarn Hows, Bradley Road has contacted Cllr Allen directly in relation to the trees adjacent to her hedge situated in Rendells Meadow. Mrs Manley is requesting the clearance of some of the growth which she considers is affecting the health of the boundary hedge. Some remedial work has been undertaken. The Town Clerk inspected the site on 4.2.14 and confirms that there are no branches overhanging Mrs Manley's hedge and the trees do not appear to be affecting the health of the hedge.

Consideration was given to undertaking further remedial work to fully clear the branches of the trees along with the vegetation to a height of 1.5 metres. This will expose the hedge to full light and maintain the trees for the benefit of the residents and users of Rendells Meadow. Following discussion it was

Resolved:

To undertake the remedial work as set out above.

RP&P.14/09 Skate Park - Mill Marsh Park:

In preparation for the installation of the skate park Members considered the removal of the conifer tree in Mill Marsh Park. Devon and Cornwall

Police have advised that the tree should be removed as it will obscure the view of the skate park from the play area. A quotation has been received from Max Bayles Professional Tree Care Ltd for the removal and stump grinding for £800.00. The cost for the work will be reclaimed from the Rural Aid grant for this project. Following discussion it was

Resolved:

To remove the tree and accept the quotation from Max Bayles Professional Tree Care Ltd for the sum of £800.00 to carry out the work (*Power to spend LGA 1972 s139*). To further consider planting replacement trees.

The Town Clerk advised that the tender for the skate park installation has been finalised and will be distributed to contractors shortly.

RP&P.14/11 Matters brought forward by the Town Clerk & Councillors: (\*for information)

Cllr Mrs Black reported to TDC Councillors the recent absence of the mechanical road sweeper undertaking street cleaning in the town.

Cllr Allen commented on the state of Mill Marsh Park following the recent heavy rainfall.

Mr Westwood (Town Clerk):

i) Advised that he has arranged for a tree survey to be carried out on a Macrocarpa tree at the Recreation Ground and on a large oak tree in Mill Marsh Park, adjacent to Dolphin Mews, which had shed several large branches during a recent storm.

ii) Reported that DCC is seeking views on its in-house day services and a representative is invited to attend a stakeholder event. No Councillor wished to attend.

iii) Advised that he had received an e-mail from TDC regarding the new public toilets proposed for Station Road Car Park.

The Town Mayor, Cllr Evans advised that the Mayoral Dinner will take place at Wolveigh Golf Club on 9<sup>th</sup> May 2014. Copies of the menu were distributed.

The meeting closed at 7.55pm.

The meeting re-opened at 8.21pm under the Chairmanship of the Town Mayor, Cllr Evans.

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of its confidential nature pertaining to financial matters in relation to the redevelopment of The Old Thatched Inn site the following item (RP&P.14/10) was considered in the absence of the public and press.

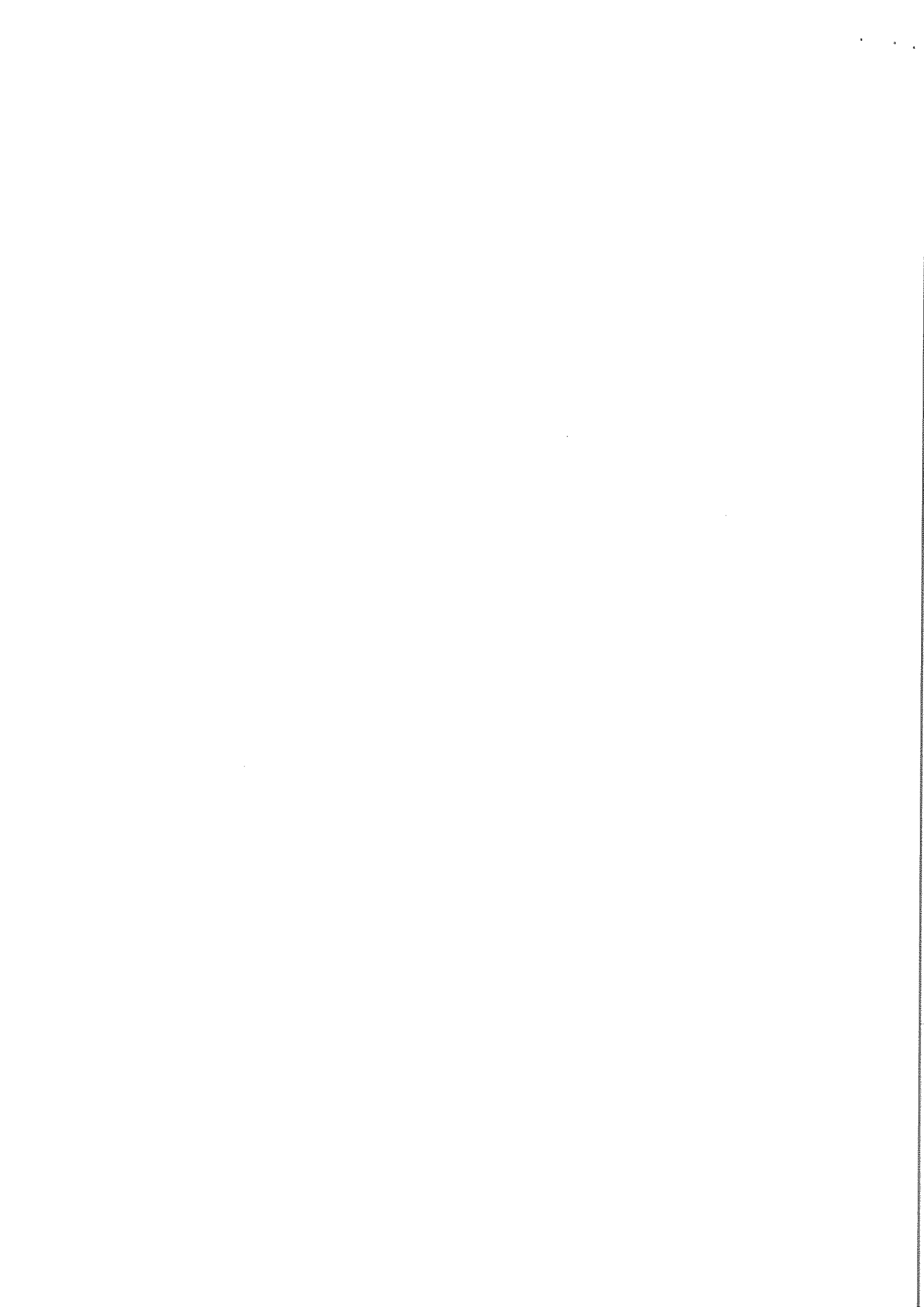
RP&P.14/10 The Old Thatched Inn (OTI)- Proposed New Community Building:

A report prepared by the Town Clerk had been previously circulated to Councillors. A copy of the plan for the proposed community building to be constructed on the OTI site was distributed at the meeting.

A wide ranging discussion took place regarding the proposal to build a new community building. It was agreed that a public consultation event will take place on Saturday 5<sup>th</sup> April 2014 at the Town Hall to allow the public to view the proposed plans, indicate their views on the proposed development and the future of the Town Hall.

Cllr Kelly left the Council Chamber at 8.43pm

The meeting closed at 8.48pm.



PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER  
ON MONDAY 17<sup>TH</sup> FEBRUARY 2014 at 7.55pm

Present:

The Town Mayor, Cllr M J Evans  
The Deputy Town Mayor, Cllr E Kelly

Cllr A Allen	Cllr D K Elphick
Cllr U Arnold	Cllr Mrs A J Kerswell*
Cllr R J Ashby	Cllr Mrs A M Klinkenberg*
Cllr Mrs D E M Black	Cllr S P Leigh
Cllr R A Bray	Cllr C O Richardson
	Cllr M Tregoning

\*\*County Cllr  
\*District Cllr

In attendance:

Mr T J Westwood - Town Clerk  
Mrs L M Warren  
One member of the public

The meeting was chaired by Cllr Ashby

*Cllr Bray declared a personal interest in PL.14/10 b*

PL.14/09     Apologies for absence:

Cllr G J Gribble\*\*/\* (attending another meeting)

PL.14/10     Consideration of Planning Applications:

TDC Applications listed from to 31.1.14:

- a)     14/00163/COU Change of use and conversion of barn/outbuilding into dwelling at development site rear of 63 Fore Street, off Sett Close for Mrs E Giles.  
Observations: The Town Council does not support this application due to the lack of highway access which could lead to an increase of on-street parking.

DNPA Applications listed to 31.1.14

- b)     0055/14 Widening of existing pedestrian access to create driveway, plus parking/turning area at Lilac Cottage, Lower Brimley for Mrs K Hickmet.  
Observations: No objection

Application Withdrawn: Noted

- c)     0034/14 Single storey extension incorporating conservatory, glazed lantern and porch at Colehayes Bungalow, Colehayes.

TDC Applications listed to 7.2.14:

- d)     14/00302/COU & 14/00330/LBC Change of use from storage (old museum) to extension to café (use Class A3) at Home Farm Café, Parke for Mr N J Smith, Home Farm (Parke) Ltd.  
Observations: No objection

- e) 14/00350/FUL Rebuilding and part conversion of existing barn to create single dwelling and demolition of smaller barn and replacement with new detached garage at Willowray, Mary Street for Ms C Bennett.  
Observations: No objection in principle providing the highway issues at the junction of Spion Kop and Mary Street are met to the satisfaction of DCC Highways.

PL.14/11 Planning Decisions: Noted

a) Approvals:

TDC:

- i) Pruning of oak tree at land adjacent to Kestor House.
- ii) Extension and modernisation of dwelling to include loft conversion with dormers at 2 Bridge Cottages, Pottery Road. (N/O)

Approval in part:

- i) Granted: To crown listed trees to 6m; Refused: The proposal to crown lift the trees by up to 20m.

DNPA:

- i) Felling of trees at St. Lukes, Hawkmoor Parke.
- ii) Works to a tree at St. Lukes, Hawkmoor Parke.

c) Refusals: None

*The Town Council's submitted observations (No objections-N/O: Objections-O)*

PL.14/12 General Planning Matters brought forward by Councillors: None  
(\*For information only).

The meeting closed at 8.19pm

FINANCE, RESOURCES & GENERAL PURPOSES COMMITTEE MEETING  
HELD IN THE COUNCIL CHAMBER ON MONDAY 3<sup>RD</sup> MARCH 2014 at 7.00pm

Present:

The Town Mayor, Cllr M J Evans  
The Deputy Town Mayor, Cllr E Kelly

Cllr A Allen	Cllr G J Gribble**/*
Cllr U Arnold	Cllr Mrs A J Kerswell*
Cllr R J Ashby	Cllr Mrs A M Klinkenberg*
Cllr Mrs D E M Black	Cllr S P Leigh
Cllr R A Bray	Cllr M Tregoning
Cllr D K Elphick	

\*\*County Cllr  
\*District Cllr

In attendance:

Mr T J Westwood - Town Clerk  
Mrs L M Warren

The meeting was chaired by Cllr Gribble

Cllr Gribble declared an interest in FR&GP.14/23, FR&GP.14/25, FR&GP.14/26, FR&GP.14/27 & FR&GP.14/29.  
Cllr Elphick declared an interest in FR&GP.14/23.

FR&GP.14/16 Apologies for absence:

Cllr Ms C O Richardson (holiday).

FR&GP.14/17 Consideration of minutes of previous FR&GP Committee meeting held on 6.1.14:

Ref. FR&GP.14/10 (Bovey Tracey Farmers' Market). It was confirmed that the Farmers' Market has purchased the market stalls.

FR&GP.14/18 Accounts & Financial Statement:

The Financial Statement dated 3.3.14(\*copies circulated at the meeting) was received and adopted. The accounts were approved for payment.

FR&GP.14/19 Town Hall Fees 2014/15:

Consideration was given to increasing the Town Hall fees by 5% for the period 1<sup>st</sup> April 2014 to 31<sup>st</sup> March 2015 (\*copy of proposed fees previously circulated).  
After discussion it was

Resolved:

To approve the 5% increase.

FR&GP.14/20 Cemetery Fees 2014/15:

Consideration was given to increasing the Cemetery fees by 5% for the period 1<sup>st</sup> April 2014 to 31<sup>st</sup> March 2015 (\*copy of proposed fees previously circulated).

Resolved:

To approve the 5% increase.

FR&GP.14/21 Meeting Schedule:

Consideration was given to adopting the proposed meeting schedule (*\*copy previously circulated*) for all the meetings of the Town Council for the period from 12<sup>th</sup> May 2014.

Resolved:

To adopt the meeting schedule.

FR&GP.14/22 Health and Safety Review 2014:

A Health and Safety Review of the Town Council's procedures was recently undertaken by WPS Insurance Brokers on behalf of the Town Council. It was noted that a satisfactory report has been received with no major issues to address.

*On behalf of the Town Council, Cllr Gribble thanked the Town Clerk and staff.*

FR&GP.14/23 Bovey Tracey Cricket Club (BTCC):

Consideration was given to a request from BTCC (*\*copies of two e-mails and draft proposal previously circulated*) to erect, from April to September, a wooden 2' x 3' advertisement board at the vehicular entrance to the Recreation Ground.

Following discussion it was

Resolved:

To advise BTCC that an A frame sign (which could be chained to the fence) would be acceptable, placed at the entrance when a game is taking place.

FR&GP.14/24 Bovey Tracey PTA:

Consideration was given to a request from Bovey Tracey PTA (*\*copy of letter previously circulated*) to setting up a Community Committee to organise the Christmas Fayre in the Square.

Following discussion it was

Resolved:

To reply stating that the Town Council supports the event and advising that when a Town Centre manager is employed it may be possible that he/she could assist with the arrangements.

FR&GP.14/25 Future of Residential Care Services at Tracey Vale:

Consideration was given to an appropriate response to DCC's proposal to formally cease residential care services at Tracey Vale and purchase alternative services for residents in the independent sector (*\*copy of the consultation document previously circulated*).

It was noted that consultation events are being held across the county and the consultation is due to close on 26 March 2014.

Following discussion it was

Resolved:

To nominate Cllr Gribble and Cllr Evans (to be confirmed) to attend the consultation event in Exeter on 19 March 2014. To contact Cllr Barker, Portfolio Holder, advising that due to the timescale of meetings and the prompt consultation closing date the Town Council will be unable to respond until 1 April 2014.



FR&GP.14/26 Future of Devon Youth Services (DYS) - Heathfield:

Following the recent setting of Devon County Council's budget, Cllr Gribble updated Members on the future provision of youth services by DYS for Heathfield. He explained that communities were being encouraged to arrange their own youth provision on a voluntary basis. He noted that a consultation is currently taking place and a decision regarding the future provision will be made at the end of the consultation period. Cllr Kelly indicated that he hoped to attend the consultation meeting in Newton Abbot on 17 March 2014.

FR&GP.14/27 Electors' Fund:

- a) Hennock Parish Council (HPC) is working on a project with Devon Wildlife Trust (DWT) to develop the area known as Black Path (Public Right of Way Path No. 18 which leads from Chudleigh Knighton play area parallel to the B3344) to form a circular link around Chudleigh Knighton Heath (*\*outline plan previously circulated*) to include interpretation boards. Part of the trail is within the parish of Bovey Tracey. HPC has sourced most of the funding for this project and is now looking to submit an application to TDC's Electors' Fund.
- b) Kingsteignton Town Council has requested support (*\*copy of email circulated at meeting*) for funding towards the installation of sport equipment.

Resolved:

To support both applications.

Under Standing Order 16 the following three items were brought forward as urgent business:

FR&GP.14/28 Mr M Nance:

It was noted that a letter (*\*copy circulated at meeting*) had been received from Mr Nance referring to the Town Council's decision to decline his request to erect a statue in the town.

FR&GP.14/29 Tree Survey:

The Town Clerk advised that the tree survey had been received and it was noted that the Macrocarpa tree at the Recreation Ground is in reasonable order and should be surveyed again in three years. It is recommended that work is undertaken on two large oak trees in Mill Marsh Park adjacent to Dolphin Mews. The Town Clerk advised that urgent work costing £400.00+VAT had recently been carried out on the trees. Max Bayles Professional Tree Care Ltd has indicated that the further work will cost £1600.00+VAT.

Resolved:

To progress with the work as set out above at a cost of £1600.00+VAT (*power to spend LGA 1972 s.139*).

FR&GP.14/30 Young Citizens' Award:

Cllr Allen advised that five nominations have been received. Following discussion it was

Resolved:

To postpone the presentation event on 14 March 2014 and re-arrange for the presentation to be made at the annual Town Council Meeting on 12<sup>th</sup> May. This will allow sufficient time to consider the nominations and make the arrangements.

Pursuant to Section 1(2) of the public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature, the following items FR&GP.14/31 & FR&GP.14/32 were considered in the absence of the public and press.

FR&GP.14/31 Staff Matters:

Mr Westwood (Town Clerk) and Mrs Warren left the meeting at 7.50pm and returned at 7.55pm.

A Staff Salary Review 2014/15 had been previously circulated to Councillors.

Consideration was given to:

- a) awarding a 2.5% pay rise, with effect from 1.4.14, to Mr Hubbard, Mr Rance and Mrs Warren.
- b) increasing the Town Clerk's salary, with effect from 1.4.14, from Spinal Column Point (SCP) 43 to SCP 44 in accordance with the NALC pay scales.

Resolved:

- a) to award a 2.5% pay rise as set out above.
- b) to increase the Town Clerk's pay scale to SCP 44 as set out above.

FR&GP.14/32 Old Thatched Inn (OTI):

Following receipt of an e-mail (*\*copy previously circulated*) from Teignbridge District Council (TDC) which was notified to Members at the RP&P Committee meeting on 17.2.14, the Town Clerk and Cllr Gribble met with officers at TDC on 20.2.14 to discuss the development of the Old Thatched Inn.

TDC has requested the Town Council to re-consider accommodating the public toilets within the proposed new building on the Old Thatched Inn site. TDC is willing to fund an architect, selected in consultation with the Town Council, to review the current design to determine if the toilets can be incorporated into the building and if this can be achieved to the satisfaction of TDC's planning department and the Town Council.

After discussion it was

Resolved:

To progress with the proposal. To include an item in the next Quality Update newsletter notifying parishioners of the current situation with the OTI development.

FR&GP.14/33 Community Land on Le Molay-Littry Way:

Cllr Gribble advised that he had been in recent discussions with DCC and TDC officers regarding the future use of the land which has been identified as a possible site for a new primary school. He explained that the officers would like to meet Councillors for further discussion.

Resolved:

To arrange a meeting with DCC and TDC officers.

FR&GP.14/34 Matters brought forward by Councillors: (\*for information only).

Cllr Mrs Kerswell noted that Mr J Balment's wife had sadly died. Mr Balment is the Mid Devon Advertiser newspaper's reporter who regularly attends Council meetings.

The meeting closed at 8.12pm.

Accounts paid up to 14.2.14

		£
6.1.14	Max Bayles Professional Tree Care Ltd	3960.00
"	M I Davey	250.00
"	Equiptest Ltd	403.20
"	Michelle Greenwood-Brown	150.00
"	Mole Valley Farmers Ltd	87.55
"	T J Westwood (Re-imburement)	238.71
"	BT Youth Action	416.66
9.1.14	Teignbridge District Council	300.00
"	The Grain Sandblasted Wooden Signs & Graphics	252.00
"	Civil Solutions Ltd	26.10
"	Castles of Dawlish	30.53
"	Mrs R Dale	50.00
23.1.14	K R & H E Harvey	825.60
"	Robin Ray Ltd	25.00
"	PHS Wastemanagement	372.00
"	S W Water Ltd	161.60
"	PVM Supplies Ltd	111.24
"	Max Bayles Professional Tree Care Ltd	372.00
"	Mant Leisure	1608.00
"	Castle House Joinery Ltd	651.05
4.2.14	Devon Guild Ltd	42.00
"	Expo Management Ltd	178.80
"	BT Youth Action	416.66
"	Alan Lewis	45.00
"	Firewatch SW Ltd	117.60
"	Civil Solutions Ltd	43.80
"	T J Westwood (Re-imburement)	25.02
"	Clare Beresfod	72.00
6.2.14	EDF Energy 1 Ltd	77.86
"	Ms M Brooksbank	50.00
"	Arnolds	100.43
"	Action for Market Towns	536.16
10.2.14	N Brock	292.00
"	S W Water Ltd	0.55
"	PHS Wastemanagement	240.00
"	British Telecom plc	1.00
		<u>12,530.12</u>

Wages & Salaries10,675.60Direct Debits

8.1.14	UK Fuels Ltd	124.22
28.1.14	Elitele.com	46.12
3.2.14	Aviva	489.03
"	Southern Electric	37.11
"	Pulse8broadband	22.00
5.2.14	Orange Payt.	36.97
"	UK Fuels Ltd	71.50
		<u>826.95</u>

Accounts paid up to 28.2.14

18.2.14	Max Bayles Professional Tree Care Ltd	£	120.00
"	Quadrant Surveys Ltd		<u>690.00</u>
			<u>810.00</u>

Direct Debits

17.2.14	Action for Market Towns	180.00
28.2.14	Elitetele.com plc	<u>47.06</u>
		<u>227.06</u>

Financial Statement 3<sup>rd</sup> March 2014

Accounts to be paid

	£
Aspect Tree Consultancy	516.00
B T Youth Action	416.66
S D Building Services	873.60
Mole Valley Farmers Ltd	9.25
JFC Monro	692.04
Clare Beresford	103.50
Civil Solutions Ltd	29.82
W.P.S Ltd	<u>445.00</u>
	<u>3085.87</u>

Balance in General Account:	13,018.58
Accounts to be paid:	<u>3,085.87</u>
	9,932.71
Balance in Business Instant Access Account:	<u>160,734.29</u>
	<u>170,667.00</u>

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER  
ON MONDAY 3<sup>RD</sup> MARCH 2014 at 8.14pm

Present:

The Town Mayor, Cllr M J Evans  
The Deputy Town Mayor, Cllr E Kelly

Cllr A Allen	Cllr G J Gribble**/*
Cllr U Arnold	Cllr Mrs A J Kerswell*
Cllr R J Ashby	Cllr Mrs A M Klinkenberg*
Cllr Mrs D E M Black	Cllr S P Leigh
Cllr R A Bray	Cllr M Tregoning
Cllr D K Elphick	

\*\* County Cllr  
\* District Cllr

In attendance:

Mr T J Westwood - Town Clerk  
Mrs L M Warren

The meeting was chaired by Cllr Ashby

*Cllr Gribble declared a personal interest in PL.14/14 d.*

PL.14/13     Apologies for absence:

Cllr Ms C O Richardson (holiday)

PL.14/14     Consideration of Planning Applications:

DNPA Applications listed to 7.2.14: None

TDC Applications listed from to 14.2.14:

a)     14/00160/FUL Convert garage into living accommodation, and dormers on front and rear elevations to form additional accommodation and two single storey extensions to front at 4 Coombe Close for L Hughes.  
Observations: No objection.

b)     14/00213/FUL First floor extension to side at 7 Brimley Vale for Mr B Reynolds.  
Observations: No objection.

DNPA Applications listed to 14.2.14: None

TDC Applications listed to 21.2.14:

c)     14/00519/CAN Felling of one red cedar tree at St Peter, St Paul & St Thomas of Canterbury Church, East Street for Rev. G Hamilton.  
Observations: No objection. Councillors enquired if planting a replacement tree would be considered.

- d) 14/00552/TPO Felling of one oak tree at land opposite 4 Moorland Park, Old Newton Road for Mr D Bowden.  
Observations: Application referred to TDC's arboriculturist.

PL.14/15 Planning Decisions: Noted

a) Approvals:

TDC:

i) New detached garage and conversion of integral garage to additional living accommodation at 7 Mannings Meadow. (N/O)

ii) Removal of three oak trees at land north of 34 Old Orchard for Mr J Edwards. (N/O)

DNPA:

i) Change of use from workshop to teaching facility at Yarner Wood. (N/O)

b) Refusals: None

*The Town Council's submitted observations (No objections-N/O: Objections-0)*

PL.14/16 General Planning Matters brought forward by Councillors: None  
(\*For information only).

The meeting closed at 8.28pm