



# BOVEY TRACEY TOWN COUNCIL

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Office hours: 10.30am - 12.30pm Mon, Wed. & Fri.

8<sup>th</sup> October 2019

## To Members of the Recreation, Parks & Property Committee

Cllrs Brooke (Ex Officio), Allen, J. Arnold, Cole, Elphick, Light & Morgan-West.

Cc All other members of the Council for information.

Dear Councillor,

You are hereby summoned to attend a meeting of the **Recreation, Parks & Property (RP&P) Committee** which will be held in the Council Chamber, Town Hall, Bovey Tracey on **Monday 14<sup>th</sup> October 2019 at 7pm** for the purpose of transacting the business as set out below.

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## AGENDA

***Interest to be declared:*** *In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests, they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.*

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### RP&P.19/52 Apologies for Absence:

#### **\*\*Public Participation:**

*The Committee, at the Chairman's discretion, sets aside a short period of time at the commencement of the meeting when the public can ask questions or make statements regarding agenda items.*

### RP&P.19/53 Minutes:

**To agree** as a correct record and approve the minutes of the meeting of 15<sup>th</sup> July 2019 (\*copy enclosed).

### RP&P.19/54 Standing Item – Climate Emergency:

**To note** the Council Declaration and to embed the climate emergency declaration across all Council services, activities, plans and other relevant work, considering the impact (emissions and biodiversity etc) of decisions, ensuring a fully integrated and systematic approach to the Council's own response to this challenge.

### RP&P.19/55 Community Centre – Air Source Heat Pump (ASHP):

**To receive** a deferred item (FC.19/64ii) **to consider** the installation of an ASHP system for the Community Centre (\*information to be circulated).

**RP&P.19/56 Playing Field – Little Bovey, Heathfield :**

**To consider** a request on behalf of the Greater Horseshoe School (*\*copy enclosed*) to use the playing field on Little Bovey Lane, Heathfield.

**RP&P.19/57 Recreation Ground – Boundary Wall:**

**To note** damage caused to the boundary wall (*\*copy images enclosed*) and **consider** further action as appropriate.

**RP&P.19/58 Tennis Club- Recreation Ground:**

**To note** tree works to be undertaken in the vicinity of the Tennis Club and **consider** a 50% financial contribution towards these works. The Town Clerk will provide an update at the meeting.

**RP&P.19/59 Use of Recreation Ground/Mill Marsh Park – Fun Run:**

**To consider** a request (*\*copy enclosed*) on behalf of Bovey Tracey Lifesaving Club.

**RP&P.19/60 Tree Planting:**

Item brought forward by Cllr Brooke **to discuss** the feasibility of tree planting on Council owned land (*\*copy of report enclosed*).

**RP&P.19/61 Matters brought forward by the Town Clerk & Councillors: (*for information*)**

***\*Copies of correspondence circulated to Councillors with this agenda, which will be considered at the meeting.***

SIGNED .....  .....

DATE ..... 08/10/19 .....

**M WELLS  
TOWN CLERK**

**RECREATION, PARKS & PROPERTY COMMITTEE MEETING**  
**HELD IN THE COUNCIL CHAMBER ON MONDAY 15<sup>TH</sup> JULY 2019 AT 7.17PM**

**Present:**

Cllr A Allen	Cllr D K Elphick
Cllr S Brooke	Cllr S Light
Cllr J Cole	Cllr K Morgan-West

**In attendance:**

Cllr G J Gribble\*\*/\*  
Mr M Wells – Town Clerk  
One member of the press  
Three members of the public

\*\*County Cllr

\*District Cllr

The meeting was chaired by Cllr Allen.

**Interests declared:** None

**RP&P.19/40 Apologies for Absence:**

Cllr J Arnold - Leave

**\*\*Public Participation:** None

**RP&P.19/41 Minutes:**

The Town Clerk provided an update re. item RP&P.19/35. Cllr Cole provided an update re. item RP&P.19/36.

The minutes of the meeting of 3<sup>rd</sup> June 2019 (*\*copy previously circulated*) were confirmed as a correct record and were approved.

**RP&P.19/42 Standing Item – Climate Emergency:**

Members noted the Council Declaration and will embed the climate emergency declaration across all Council services, activities, plans and other relevant work, considering the impact (emissions and biodiversity etc) of decisions, ensuring a fully integrated and systematic approach to the Council's own response to this challenge.

Cllr Allen also noted:

- i) that he had attended Teignbridge Emergency Action Group meeting which was excellent.
- ii) that Cllrs Fletcher and Mills are holding an informal meeting of the Environment Work Group at Café 360 on 16<sup>th</sup> July at 7.00pm.
- iii) that Dartmoor National Park Authority is holding a meeting on 26<sup>th</sup> July at 9.30am to consider declaring a climate emergency.

**RP&P.19/43 Brimley Field - Consultation:**

Members considered a deferred item from Full Council (AM.19/15 iii) to allow consultation with neighbouring property and landowners. Following discussion it was

**Resolved:**

To organise a meeting at Wickham Hall during the summer recess, inviting residents of Challabrook Lane, Brimley Park and Brimley Vale, to update them on the current situation and invite comment/feedback.

**RP&P.19/44 Bovey Tracey Cemetery – Coombe Lane:**

The Town Clerk provided an update on current capacity levels for cremation and burial plots. Following discussion it was

**Resolved:**

To invite a spokesperson to a future Committee Meeting who has experience in setting up natural burial site(s).

**RP&P.19/45 Dartmoor Way – Re-launch:**

Members considered a request from the re-launch Project Manager (*\*copy previously circulated*).

**Resolved:**

To approve the request to install waymarkers in the locations identified.

**RP&P.19/46 Mill Marsh Park:**

Item brought forward by Cllr Cole to discuss a wider review of Mill Marsh Park (MMP) and consider action as appropriate. Following discussion it was

**Resolved:**

That Cllr Cole lead the formation of an advisory Working Group to seek views from as wide a range of park users/key stakeholders as possible (focussing on MMP initially) to ascertain if current facilities meet the needs/identify gaps/improvements. A future report to be brought back to the Committee.

**RP&P.19/47 Contemporary Craft Festival 2020:**

Members considered a request from the Director of the Contemporary Craft Festival for the use of Mill Marsh Park from 6<sup>th</sup> to 16<sup>th</sup> June 2020 and Bullands Field from 10<sup>th</sup> to 15<sup>th</sup> June 2020. The proposed dates of the Craft Festival are 12<sup>th</sup> – 14<sup>th</sup> June 2020.

**Resolved:**

- i) To approve the request, subject to agreeing to an appropriate clause/bond payment for any reinstatement works (if necessary) following the event.
- ii) To request that the event organiser considers organising the event in as environmentally friendly manner as feasible.

**RP&P.19/48 Nourish Festival – Saturday 29<sup>th</sup> August or Saturday 5<sup>th</sup> September 2020:**

Members considered a request for the use of Bullands Field and Mill Marsh Park on either Saturday 29<sup>th</sup> August or Saturday 5<sup>th</sup> September 2020 for parking for festival traders (Bullands) and festival visitors (Mill Marsh Park).

**Resolved:**

- i) To approve the request, subject to confirming the date.
- ii) To request that the Town Council have a stall at the 2019 and 2020 events.

**RP&P.19/49 Devon Sharks 2<sup>nd</sup> Annual Juniors Event:**

Members considered a request (*\*copy previously circulated*) to hold a juniors rugby league tournament at Bullands Field on 17<sup>th</sup> August from 10am to 7pm.

**Resolved:**

To approve the request with the proviso that no inflatable attractions are used.

**RP&P.19/50 Station Road Car Park – Draft Lease:**

Members considered the draft lease (*\*copy previously circulated*). The Town Clerk updated Members on the content of the lease.

**Resolved:**

To approve the draft lease.

**RP&P.19/51 Matters brought forward by the Town Clerk & Councillors: (*for information*)**

**Cllr Morgan-West** suggested creating an award system for volunteer contributions (e.g. individuals and groups) to the town.

**Cllr Light** noted that he has reported to the Town Clerk various maintenance issues with street furniture and drains in the Heathfield area.

**Cllr Morgan-West** highlighted concerns that Brimley Post Office will close on 31<sup>st</sup> August 2019. It was suggested that a letter of thanks be sent to the current operators.

**Cllr Allen** reported:

- i) that a Royal Mail post box in the town has graffiti on it.
- ii) that a second-hand book shop has opened in Fore Street.

The meeting closed at 8.17pm.

## Bovey Tracey Town Council

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**From:** [REDACTED]  
**Sent:** 30 September 2019 14:32  
**To:** info@boveytracey.gov.uk  
**Subject:** Playing field on Little Bovey Lane

Dear Mark Wells,

Further to our telephone conversation today, I would like to express an interest in using the area of land opposite The Greater Horseshoe School, on Little Bovey Lane, that was previously used by the school on our site.

Ideally we would like to use the area of land for the following things; which would be hugely beneficial to the students at our school:

1. A forest school area, with temporary structures.
2. Creating a dedicated wildlife area to support the Greater Horseshoe bats and other wildlife in the area
3. The growing of vegetables in raised beds.
4. Keeping a small number of farm animals.
5. Playing sport ie. football, hockey etc.

I realise that all of these ideas may not be possible, but we would be interested in the ability to use the field within any restrictions that are in place.

Thank you for your consideration.  
Please contact me if you require further clarification.

Kind Regards

[REDACTED]

[REDACTED] | School Administrator  
Little Bovey Lane, Heathfield, Devon, TQ12 6RH

t: 01626 782038  
e: [REDACTED]  
w: <http://www.thegreaterhorseshoeschool.co.uk>



children's services  
foster care  
family assessment  
residential services  
learning services

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Registered address: 4 Cedar Park, Cobham Rd, Ferndown Industrial Estate Wimborne, BH21 7SF. Company Registrar



## Bovey Tracey Town Council

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**From:** Discover Bovey Tracey <info@boveytracey.gov.uk>  
**Sent:** 06 October 2019 19:58  
**To:** info@boveytracey.gov.uk  
**Subject:** An enquiry has been made on the Discover Bovey Tracey website!

The following enquiry has been made on the Discover Bovey Tracey website !

The person wishing to be contacted is called: Ian Hutchings

Nature of Enquiry: Town Council

Their email address is: [REDACTED]

Their company / organisation is: Bovey Tracey lifesaving club

Their enquiry is: Dear Mark

Following on from our discussion on Friday, I am writing to confirm that we are planning to host a charity Santa Dash Fun run on Sunday December 22nd 2019.

Money raised will be divided between 2 charities the Bovey Tracey Lifesaving Club and Whizzkidz.

The run will start and finish at Bovey Swimming pool. Santas will go down Indio Road, across the crossing into Mill Marsh Park and return via station road, Indio road to the pool.

First aid and providing a safe road crossing will be provided by myself Moorlandfirstaid, and insurance is provided by the pool

I have been in contact with the football club to ask if they have a game on the 22nd at the recreation ground. I am still awaiting a reply. If there is a game on we will start our event either in the morning or afternoon - around their game.

We hope this will be a successful event and the first of one each year in the future.

I respectfully ask that the recreation committee for there approval to host the event.

Thank you

Ian Hutchings

Wish to be contacted in future: Yes

Thanks Discover Bovey Tracey

This is an automated response, please do not reply!



**Tree Planting**  
**Item RP&P 19.60**

**MEETING:** Recreation, Parks & Property Committee  
**DATE:** 14<sup>th</sup> October 2019  
**REPORT BY:** Councillor Sheila Brooke

**Purpose of the Report**

To consider assessment of the Asset Register Plan to assist with determining if there is Council owned land suitable for tree planting.

**Introduction**

The Climate Emergency declared by Bovey Tracey Town Council in July 2019 requires members to explore all potential ways of reducing the towns' carbon footprint. Currently the Climate Action Group are actively looking at ways to plant more trees in the town.

It is thought that an opportunity to bid for funding may become available in the next few weeks from Devon Wildlife Trust. To prepare for this it would seem appropriate to review council owned land and undertake a preliminary assessment.

For every tree planted, there is a relatively simple calculation that will demonstrate an estimate of carbon sequestered to assess the impact made which can be undertaken retrospectively.

It is important to consider the following:

- Right Tree
- Right Place
- Right Aftercare

At the appropriate time, the community will need to be engaged to enable them to understand the importance of tree planting and also to have a sense of ownership and pride in the trees planted.

Councillor Fletcher as chair of the Bovey Tracey & Heathfield Climate Action Group has indicated that she would be willing to lead the project.

## **Recommendation**

To seek the committees' permission to review the Asset Plan and request expert evaluation of potential sites, prior to reporting back to this committee. The Director of Conservation for Devon Wildlife Trust and the Corporate Tree Officer for Devon County Council have both indicated that they would be willing to assist and provide feedback and advice to the Town Council on the potential appropriateness of sites. It is important to avoid unintended consequences such as the impact on other key species and future unforeseen management costs.