

## BOVEY TRACEY TOWN COUNCIL

**2021/22 PROGRAMME OF MEETINGS**

<b>Date</b>	<b>Meeting</b>	<b>Time</b>	<b>Policies for Review</b>
Monday 3rd May 2021	Bank Holiday		
Wednesday 5 <sup>th</sup> May 2021	<b>Annual Council Meeting</b>	7.00pm	1. Standing Orders 2. Committee Terms of Reference 3. Financial Regulations
Tuesday 11 <sup>th</sup> May 2021	CEBH*	7.00pm	
Monday 17 <sup>th</sup> May 2021	Planning & Environment Committee	6.00pm	
Monday 31st May 2021	Bank Holiday		
June (Date TBC)	Personnel Committee	TBC	1. Sickness & Absence Policy 2. Disciplinary & Grievance Policy 3. Volunteering Policy
Tuesday 1 <sup>st</sup> June 2021	Planning & Environment Committee	5.30pm	1. Environment policy
	Recreation, Parks & Property Committee	7.00pm	
Tuesday 8 <sup>th</sup> June 2021	CEBH*	7.00pm	
Monday 14 <sup>th</sup> June 2021	Planning & Environment Committee	5.30pm	1. Green Events Policy
	Finance, Resources & General Purposes Committee	7.00pm	1. Capital Programme 2. Treasury & Investment Policy 3. Comms & Social Media Policy
Monday 28 <sup>th</sup> June 2021	<b>Full Council</b>	7.00pm	2. Code of Conduct
Monday 12 <sup>th</sup> July 2021	Planning & Environment Committee	6.00pm	
	Recreation, Parks & Property Committee	7.00pm	
Wednesday 14 <sup>th</sup> July 2021	CEBH*	7.00pm	
Summer Recess Period			
Tuesday 10 <sup>th</sup> August 2021	CEBH*	7.00pm	
Monday 30 <sup>th</sup> August 2021	Bank Holiday		
September (Date TBC)	Personnel Committee	TBC	1. Complaint's Procedure 2. Road Risk Policy

			3. Equality Policy
Monday 6 <sup>th</sup> September 2021	Planning & Environment Committee	6.00pm	
	Finance, Resources & General Purposes Committee	7.00pm	
Tuesday 14 <sup>th</sup> September 2021	CEBH*	7.00pm	
Monday 20 <sup>th</sup> September 2021	<b>Full Council</b>	7.00pm	1. Asset Register 2. Financial & Non-Financial Internal Controls
Monday 4 <sup>th</sup> October 2021	Planning & Environment Committee	6.00pm	
Tuesday 12 <sup>th</sup> October 2021	CEBH*	7.00pm	
Monday 18 <sup>th</sup> October 2021	Planning & Environment Committee	6.00pm	
	Recreation, Parks & Property Committee	7.00pm	
Monday 1 <sup>st</sup> November 2021	Planning & Environment Committee	6.00pm	
	Finance, Resources & General Purposes Committee	7.00pm	1. Document Retention Policy
Tuesday 9 <sup>th</sup> November 2021	CEBH*	7.00pm	
Monday 15 <sup>th</sup> November 2021	<b>Full Council</b>	7.00pm	1. The Management of Transferable Data Policy
Monday 29 <sup>th</sup> November 2021	Planning & Environment Committee	6.00pm	
Tuesday 14 <sup>th</sup> December 2021	CEBH*	7.00pm	
Monday 13 <sup>th</sup> December 2021	Planning & Environment Committee	6.00pm	
	Recreation, Parks & Property Committee	7.00pm	
24 <sup>th</sup> December 2021 – 2 <sup>nd</sup> January 2022 (inclusive)	Office Closed		
3 <sup>rd</sup> January 2022	Public Holiday		
Monday 10 <sup>th</sup> January 2022	Planning & Environment Committee	6.00pm	
	Finance, Resources & General Purposes Committee	7.00pm	1. Risk Management Policy

			2. Risk Register
Tuesday 11 <sup>th</sup> January 2022	CEBH*	7.00pm	
Monday 24 <sup>th</sup> January 2022	<b>Full Council</b>	7.00pm	
Monday 7 <sup>th</sup> February 2022	Planning & Environment Committee	6.00pm	
Tuesday 8 <sup>th</sup> February 2022	CEBH*	7.00pm	
Monday 21 <sup>st</sup> February 2022	Planning & Environment Committee	6.00pm	
	Recreation, Parks & Property Committee	7.00pm	
March (Date TBC)	Personnel Committee	TBC	1. Child Protection Policy 2. Safeguarding Adults Policy
Monday 7 <sup>th</sup> March 2022	Planning & Environment Committee	6.00pm	
	Finance, Resources & General Purposes Committee	7.00pm	1. Capital Programme 2. Reserves Policy
Tuesday 8 <sup>th</sup> March 2022	CEBH*	7.00pm	
Monday 21 <sup>st</sup> March 2022	<b>Full Council</b>	7.00pm	
Wednesday 30 <sup>th</sup> March 2022	<b>Annual Town Meeting</b>	7.00pm	
Monday 4 <sup>th</sup> April 2022	Planning & Environment Committee	6.00pm	
	Recreation, Parks & Property Committee	7.00pm	
Tuesday 12 <sup>th</sup> April 2022	CEBH*	7.00pm	
15 <sup>th</sup> to 18 <sup>th</sup> April 2022	Easter Holiday		
Monday 25 <sup>th</sup> April 2022	Planning & Environment Committee	6.00pm	
	Finance, Resources & General Purposes Committee	7.00pm	1. Data Protection Policy 2. Data Breach Policy 3. Subject Access Request
Monday 2 <sup>nd</sup> May 2022	Bank Holiday		
Monday 9 <sup>th</sup> May 2022	<b>Annual Council Meeting</b>	7.00pm	
Tuesday 10 <sup>th</sup> May 2022	CEBH*	7.00pm	

\* Climate Emergency Bovey & Heathfield