



# BOVEY TRACEY TOWN COUNCIL

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Office hours: 10.30am - 12.30pm Mon, Wed. & Fri.

23<sup>rd</sup> June 2020

## **Access to the Remote Meeting:**

The press and public are welcome and are encouraged to attend meetings. The Town Council will however be meeting online using zoom software for the foreseeable future to protect the public and members from spreading the virus. Public with a telephone line or an internet connection can still join the meetings via the links below:

### Join Zoom Meeting

<https://us02web.zoom.us/j/82013771197?pwd=ak8yT3J3M1cvTmk4WWtVQkc5SVJsdz09>

Meeting ID: 820 1377 1197

Password: 299698

Find your local number: <https://us02web.zoom.us/u/kbwsamh827> Note: Calls are charged at zoom rates and are payable by the user. More information at <http://zoom.us/zoomconference/rates>

*Under 'The Openness of Local Government Bodies Regulations 2014' this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.*

*Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. Whilst meetings are being undertaken remotely, potential contributors are asked to email the Town Clerk before the meeting with their question so that the question can be responded to at the meeting and the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded within the minutes of the meeting.*

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Dear Councillor,

You are hereby summoned to attend a remote meeting of Bovey Tracey Town Council on **Monday 29<sup>th</sup> June 2020 at 7.00pm** for the purpose of transacting the business as set out on the agenda below.

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## **AGENDA**

**FC.20/24.**

### **Apologies for absence**

To **receive and consider** for acceptance, apologies for inability to attend.

**FC.20/25.**

### **Declarations of Interest and Requests for Dispensations**

To **declare** any disclosable pecuniary interests or any other interest which members may have in the following agenda items and consider any dispensation requests.

- FC.20/26. Minutes**  
i) To **receive** and resolve as a correct record the minutes of the Annual Town Council meeting held on 18.5.20 (*\*copy enclosed*).  
ii) To **receive** an update on any matters arising from the Annual Town Council meeting.

- FC.20/27. Standing Item – Climate Emergency:**  
**To note** the Council Declaration and to embed the climate emergency declaration across all Council services, activities, plans and other relevant work, considering the environmental impact of decisions, ensuring a fully integrated approach to mitigating the impact of climate change.

***The meeting will go out of session***

- FC.20/28. Reports from Key Bodies:**  
To **receive** the reports (*if any*) from key bodies including:  
i) Chaplain to the Council  
ii) Police  
iii) Town, District & County Councillors  
iv) Town Mayor's Interests  
v) Other outside bodies

- FC.20/29. Questions and Statements by the Public**  
The Town Mayor will invite Members of the Public to ask questions or make statements for a maximum 3 minutes per person. Please note: questions to be submitted in writing please, to arrive via email at the Council Office by 12 noon on the day of this meeting.

***The meeting will go back into session***

- FC.20/30. Business Raised by the Public:**  
To **resolve** to refer any business raised by the public in public discussion and any other matters or items of information from Councillors, to the appropriate Committee or to resolve to agree on any other action.

**Committee Meeting Reports**

- FC.20/31. Recreation, Parks & Property Committee (RP&P) Committee:**  
i) To **receive and adopt** the minutes of the meeting held on 1.6.20 (*\*draft copy enclosed*).

ii) To **receive** a deferred item to **consider** a draft Green Events Policy (*\*copy enclosed*).

- FC.20/32. Finance, Resources & General Purposes (FR&GP) Committee:**  
i) To **receive and adopt** the minutes of the meeting held on 15.6.20 (*\*draft copy enclosed*).

- FC.20/33. Planning Committee:**  
i) To **receive and adopt** the minutes of the meetings held on 18.5.20, 1.6.20 & 15.6.20 (\*draft) (*\*copies enclosed*).  
ii) To **receive and consider** a draft response to the Local Plan Review Consultation (*\*copy enclosed*) (ref.PL.20/61).

- FC.20/34. Strategic Plan – Bovey Tracey Town Council:**  
*The aim of the Strategic Plan is to determine key areas of focus and timelines for the Council over the coming years and the actions underpinning that plan, to provide focus for Councillors and also enable greater engagement with residents.*
- To receive and consider a draft Plan (*\*copy enclosed*).
- FC.20/35. Communications & Engagements Strategy:**  
*The Council is proactively working towards improving how it communicates both internally and externally with the public. To that end it has developed a draft Communications & Engagement Strategy.*
- To receive and consider a draft Strategy (*\*copy enclosed*).
- FC.20/36. Scheme of Delegation:**  
*The Council is looking to improve its scheme of delegation to enable more rapid decision making at the right level whilst retaining sufficient scrutiny to ensure it meets the regulations.*
- To receive and consider a draft Scheme of Delegation (*\*copy enclosed*).
- FC.20/37. Bovey Tracey Community Centre:**
- i) To receive and consider a report to name the Centre following the recent consultation survey (*\*copy enclosed*).
  - ii) To receive and approve contract payments/variations as appropriate (*\*copy enclosed*).
- FC.20/38. Programme of Meetings – 2020/21:**  
 To consider a revision to the starting time/day for Planning & Environment Committee meetings.
- Working Group Updates**
- FC.20/39. Bovey Parish Covid-19 Action Group:**  
 To receive and consider an update report (*\*copy enclosed*).
- FC.20/40. Bovey Parish Neighbourhood Plan:**
- i) To receive and consider any updates or actions in relation to the Bovey Parish Neighbourhood Plan.
  - ii) To receive and consider the initial Draft Neighbourhood Plan (*\*paper copy available on request*).
- FC.20/41. Climate Emergency:**  
 To receive and consider any updates or actions in relation to the Climate Emergency Declaration.



SIGNED

DATE: 23<sup>rd</sup> June 2020

M WELLS – TOWN CLERK

*\*Copies of any correspondence circulated to Councillors with this agenda, which will be considered at this meeting.*

**Reminder for Members:**

- **You must declare the nature of any disclosable pecuniary interests (under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners). You must also disclose any personal interest.**
- **You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered.**
- **Make sure you say what your interest is, as this has to be included in the minutes. (For example, 'I have a disclosable pecuniary interest because this planning application is made by my husband's employer').**
- **If your interest is a disclosable pecuniary interest, you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk.**