

**VIRTUAL MEETING OF THE RECREATION, PARKS & PROPERTY COMMITTEE**  
**HELD ON 1<sup>ST</sup> JUNE 2020 AT 7.07PM**

**Present:**

Cllr A Allen  
Cllrs S Brooke  
Cllr Elphick

Cllr A Kerswell\*  
Cllr K Morgan-West

**In attendance:**

Cllr G Gribble\*\*/\*  
Mr M Wells – Town Clerk  
Mrs L Warren – Assistant to the Town Clerk  
One member of the press  
Two members of the public

\*\*County Cllr  
\*District Cllr

The Town Mayor, Cllr Brooke, opened the meeting.

**Interest declared:** None

**RP&P.20/10 Election of Chairman of the Recreation, Parks & Property Committee for 2020/21:**

Cllr Brooke nominated Cllr Allen as Chairman of Committee for 2020/21. The nomination was seconded by Cllr Morgan-West. Cllr Allen accepted nomination.

**Resolved:**

As there were no other nominations, Cllr Allen was duly elected to serve as Chairman of the Committee for 2020/21.

The remainder of the meeting was chaired by Cllr Allen.

**RP&P.20/11 Election of Vice-Chairman of the Recreation, Parks & Property Committee for 2020/21:**

Cllr Allen nominated Cllr Morgan-West as Vice-Chairman of the Committee for 2020/21. The nomination was seconded by Cllr Brooke. Cllr Morgan-West accepted nomination.

**Resolved:**

As there were no other nominations, Cllr Morgan-West was duly elected to serve as Vice-Chairman for 2020/21.

**RP&P.20/12 Apologies for Absence:**

Cllr J Arnold – Technical issues

**\*\*Public Participation:**

**Mr L Calder:**

- i) Advised that a tree in Mill Marsh Park had been vandalised. The Town Clerk advised that the tree will be removed. Cllr Kerswell advised that a parishioner has offered to fund a replacement tree. The Town Clerk will contact the parishioner to further discuss.
- ii) Commented favourably on the standard of the grass cutting.

**RP&P.20/13 Minutes:**

The minutes of the meeting of 24<sup>th</sup> February 2020 (*\*copy previously circulated*) were confirmed as a correct record and approved.

Cllr Brooke provided an update on the wildflower project and advised that it is hoped to plant four areas in the autumn.

**RP&P.20/14 Standing Item – Climate Emergency:**

Members noted the Council Declaration and will embed the climate emergency declaration across all Council services, activities, plans and other relevant work, considering the environmental impact of decisions, ensuring a fully integrated approach to mitigating the impact of climate change.

**RP&P.20/15 Public Toilets – Recreation Ground:**

Members reviewed and considered the current cleaning contract for the Recreation Ground public toilets. The Town Clerk provided an update. A discussion took place.

**Resolved:**

To continue with the services of Specialist Hygiene Services Ltd for the opening, closing and cleaning of the toilets. To request the Town Clerk to explore the procurement of consumables and further discuss at the next Committee Meeting on 13<sup>th</sup> July 2020.

**RP&P.20/16 Britian in Bloom South West – Mill Marsh Park – Parks Award:**

Members noted feedback (*\*copy previously circulated*). A discussion took place where it was noted that the formation of a Friends of Mill Marsh Park Group had been previously suggested with Cllr Cole acting as lead Councillor. The provision of picnic benches, a tree trail and additional signage was suggested.

**Resolved:**

To request Cllr Cole to progress with the formation of a Friends Group to ascertain the desires of the regular users of the park.

**RP&P.20/17 Christmas Lights – Bovey Tracey 2020:**

Members considered:

- i) Arranging a Christmas Lights switch-on event for 2020.
- ii) Appointing a lead Councillor to manage.

A discussion took place regarding the timescale and cost implications to set up a road closure notice and stage hire if an event is planned. It was noted that Cllr Cole had previously managed last year's Christmas Lights event.

**Resolved:**

- i) To progress with the arrangements for Christmas Lights but to further discuss the holding of a switch-on event when more information regarding social gatherings is available.
  - ii) To appoint Cllr Cole to manage the event.
- Cllr Gribble offered to fund the provision of stage hire and the road closure notice fees from his Locality Budget, if a Switch-on event is held.

**RP&P.20/18 Green Events Policy:**

Members considered a draft policy which had been prepared by Cllr Fletcher. A discussion took place.

**Resolved:**

To form a Task Group comprising Cllrs Brooke, Allen, Morgan-West to meet with Cllr Fletcher to discuss the implementation of the policy. To report back to Full Council.

**RP&P.20/19 Covid 19 – Council Facilities**

Members received a status update from the Town Clerk on Council facilities. It was noted that rubbish in the skate park bins and surrounding area needs removing.

**RP&P.20/20 Matters brought forward by the Town Clerk & Councillors: *(for information)***

**Mr M Wells (Town Clerk)** advised that individually Councillors are invited to contact the site manager to arrange a site visit of the Community Centre.

**Cllr Allen** referred to the recent Community Awards and noted his disappointment on the lack of comments on social media.

The meeting closed at 8.02pm

*Handwritten signature*