

BOVEY TRACEY COMMUNITY CENTRE STEERING GROUP MEETING
HELD IN THE COUNCIL CHAMBER ON WEDNESDAY 8TH MARCH 2017 AT 4.00PM

Present:

Cllr Tony Allen (Town Mayor)
Cllr Robert Ashby
Cllr Rob Bray
Mr Peter Hall
Ms Dawn Eckhart – Devon Communities Together
Miss Erica Steer – Bovey Tracey Information Centre Trust
Mr Mark Wells – Town Clerk
Mr Peregrine Mears – Peregrine Mears Architects
Mr Paul Cooper – Peregrine Mears Architects
Mr Jason Skelton – Peregrine Mears Architects

The meeting was chaired by Mark Wells.

1. Apologies for absence:

Cllr Eoghan Kelly
Mrs Jackie Paxman – Bovey Tracey Library

2. Minutes of Previous Meeting

Mark circulated copies of the meeting minutes of 1st February 2017. The group agreed they were an accurate record of discussion.

Mark to finalise the Architect's contract documents with the Town Council's Solicitors.

3. VAT Report

Mark explained that a draft copy of the VAT report has very recently been received.

Mark agreed to circulate the report to the group for comments with the minutes from today's meeting. Group members to feedback any comments direct to Mark, before the report is tabled for discussion by the Town Council in April.

4. Site Findings

Peregrine presented the group with an interim report (dated 8th March 2017) for the proposed site.

Peregrine, Paul and Jason each discussed initial findings from information available focussing on the following:

- Site as existing
- Relevant Planning Policies (from Teignbridge Local Plan)
- Policy Maps Flood Zones and Flood Risk
- Sequential Test/Appropriate Development for the site
- Environmental & Amenity Issues
- Views & Vistas

- Site connections/movements
- Planning constraints/opportunities
- Context and Architectural Vernacular
- Initial schedule of areas

Dawn raised concerns that the schedule of areas did not align with the initial Design Brief. Peter commented that it was a good starting point in the process, which will be further refined following forthcoming stakeholder consultation sessions.

5. AOB

Arrangements have been confirmed for Stakeholder consultation with the library and information centre on 14th March 2017.

A Facebook page was briefly discussed to publicise updates for the project. Mark to liaise further with Jason.

Paul provided quotations for supporting surveys and reports. Mark to seek approval from the Council's finance committee.

6. Agenda Items for next meeting

It was agreed that the next meeting would be scheduled to receive initial concept designs, before presenting to Town Councillors on 3rd April.

The date of the next meeting is Thursday 30th March – 2.00pm.