



Bovey Tracey Town Council



# Devon Contractors

## Contract: -Bovey Tracey Community Centre









Contractor's Monthly Report Number: 07







Date: Wednesday 3<sup>rd</sup> of June 2020  
Week Number: 33



## **Contents**

-  Health & Safety
-  Progress and Programme Review
-  Quality and Performance Issues
-  Environmental Issues
-  Statutory Authorities
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-  SSG Report + Actioned Report
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-  Progress Photographs
-  RFI Schedule



## **1.0 Health and Safety**

- ◆ There have been no new near misses
- ◆ Construction H&S plan is being regularly reviewed as works progress/updated weekly
- ◆ Method Statements & Risk Assessments are being reviewed on regular basis prior to sub-contractors starting on site
- ◆ SSG visit 28<sup>th</sup> of May 2020

## **2.0 Staff**

The Following Devon Contractors Staff are working on the Project:

Toby Shaddick	Site Manager	Site based Manager
Matt Pike	Quantity Surveyor	Visiting Site as required
Stuart O'Higgins	Contracts Manager	Visiting Site twice weekly

## **3.0 Programme Report**

### **3.1 Contract Overview**

Report Date	Wednesday 3 <sup>rd</sup> of June 2020
Start Date	Monday 21 <sup>st</sup> October 2019
Contract Completion Date	Monday 20 <sup>th</sup> July 2020
Contract Duration	39weeks
Delay to programme	Approx 2 weeks for Steel Frame, weather delay to be confirmed, COVID-19 delay of 6 weeks
Target Completion Target	1 <sup>st</sup> of September 2020
DC Programme Rev	COVID-19 Revision

### **3.2 Weather**

- ◆ We have not lost any time due to weather since the last meeting

### **3.3 Works Since last Meeting**

See site photos;

- ◆ Stonework has been completed
- ◆ Windows and doors installed
- ◆ Main roof and hung slate complete
- ◆ Fascia works completed with decorations due to start this week
- ◆ Flat roof membrane complete with just upstand detailing left to complete
- ◆ Roof lights fitted
- ◆ Rendering complete
- ◆ Ceilings up within office and toilet areas
- ◆ MVHR works underway



- 🟢 1<sup>st</sup> fix M&E, carpentry nearing completion
- 🟢 Plastering underway
- 🟢 Underfloor heating and screeding completed

### **3.4 Work being undertaken before next meeting**

- 🟢 Remove scaffolding
- 🟢 All roofing works and parapet capping will be complete
- 🟢 Dry-lining and plastering nearing completion
- 🟢 MVHR works complete
- 🟢 All 1<sup>st</sup> fix works completed
- 🟢 First fix element for sliding wall in place
- 🟢 Some Mist coats applied to walls
- 🟢 Some 2<sup>nd</sup> fix items will be underway
- 🟢 External works will be underway

### **3.5 Progress**

- 🟢 See drop line programme

### **4.0 Quality & Handover**

- 🟢 WAC tests carried out
- 🟢 Inspection & Test Plans are in place for the works being undertaken

### **5.0 Building Control**

- 🟢 No new visit from building control – lots of pictures taken due to COVID-19
- 🟢 Still awaiting a response on when the next visit may occur

### **6.0 Environmental Issues**

- 🟢 Spill kits deployed on site
- 🟢 Waste removal from site is via Coastal Recycling
- 🟢 Spoil removal is via BT Jenkins
- 🟢 No Environmental incidents to report

### **7.0 Statutory Authorities**

- 🟢 DC awaiting further information

### **8.0 Neighbour Interface**

- 🟢 No new issues

### **9.0 Client Liaison**

- 🟢 Ongoing



## **10.0 Commercial**

### **10.1 Contract Documentation**

Letter of intent issued 16<sup>th</sup> October for the full contract value.  
Contract now executed.

### **10.2 Sub-Contractors Procurement**

Procurement to Date;

<b>Trade</b>	<b>Sub-Contractor</b>
Groundworks	Devon Contractors
Site Accommodation	Pickering Plant
Soil Testing	ACS Testing
Brickwork	Lovelock & Mitchell
Mechanical	Mitie
Electrical	Mitie
Steelwork	Steel Fabrications
Beam & Block Flooring	CBS
Attenuation Tank	SDS
Sub structure	Devon Contractors Small sub-contractor
Roofing	Western Counties Roofing
Windows & Doors	Nordic
Scaffolding	Rapid scaffolding
Carpentry	Bob Barry Carpentry
Stone Mason	Riviera Stone
Screed	SMG
Removable Wall	Becker
Drylining and Plastering	Vision
External Render	McCarthy's
Decorations	T Witts & Sons

Next Packages to be Procured;

Flooring	External Works
Landscaping	



### **10.3 Summary Valuation Sheet**

Valuation Date.	DC	Employer	DC	Date (Red when Overdue)	
	Gross. Application	Gross Cum. Certified	Gross Cum. Received		
	£	-	-	Employer Payment Due	DC Payment Rec'd
18/11/2019	£56,120.35	£56,120.35	£56,120.35	2/12/2019	Yes
18/12/2019	£158,708.63	£158,708.63	£158,708.63	01/01/2020	Yes
18/01/2020	£228,583.46	£228,583.46	£228,583.46	03/02/2020	Yes
18/02/2020	£319,267.34	£319,267.34	£319,267.34	03/3/2020	Yes
18/03/2020	£404,422.52	£404,422.52	£404,422.52	01/04/2020	Yes
18/04/2020	£509,996.77	£503,218.07	£503,218.07	01/05/2020	Yes
18/05/2020	£606,845.42	£593,468.82	£593,468.82	01/06/2020	Yes

### **10.4 Projected Final account**

Main works	£981,343.70
Reduce foundations and replace with blockwork	£ 0.00
Change to roof joist size and layout	TBC
Work to KB2 Specification	£ 0.00
Change to attenuation design	£ 0.00
Transport of stone to BTCC site	£ 0.00
Drainage; connection to main line	£ 1,443.78
Boxing to roller shutter	£ 325.08
In ground Obstructions	£ 2,034.45



BT Openreach	£ 1,862.40
Current Projected Final Account	£987,009.41

Minor Works Workshop	£31,004.06
WAC Testing	£ 2,030.04
Asbestos disposal	£ 162.00
Drainage; Aco to personal door	£ 630.12
Electrical Prov sum uplift	£ 450.00

Projected Final Account	£34,276.22
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## **10.5 Progress with Payments / Valuations**

### Main Works

Valuation 1 agreed  
Valuation 2 agreed  
Valuation 3 agreed  
Valuation 4 agreed  
Valuation 5 agreed  
Valuation 6 agreed  
Valuation 7 agreed

### Workshop

Valuation 1 agreed  
Valuation 2 agreed  
Valuation 3 agreed  
Valuation 4 agreed, including half retention release

## **10.6 Instructions Received**

Ref.	Main Contract
CAI 1.01	KB2 Specification
CAI 1.02	Change in foundations
CAI 1.03	Flat roof timber changes
CAI 1.04	Instructed attenuation drainage change
CAI 1.05	Transportation of stone




CAI	
CAI	

Ref.	Minor Work Workshop
CAI 1.01	WAC testing
CAI 1.02	Disposal of asbestos
CAI 1.03	Confirmation of drainage
CAI 1.04	Omit Electrical Prov sum
CAI 1.05	Add in Mitie electrical works
CAI 2.01	Omit PC Sum to underground voids
CAI 2.02	Removal of in ground obstructions and additional foundation works
CAI 2.03	Additional battens to roof
CAI 2.04	ACO Drainage to base of workshop
CAI 2.05	Boxing over workshop roller door
CAI 2.06	Gables to main hall to be slate in lieu of larch
CAI 2.07	Internal leaf of gables to be timber frame
CAI 2.08	Cleaning of manhole below ground and survey
CAI 2.09	Omit P.Sum for galvanised gallow
CAI 2.10	Eaves detail to main hall in accordance to 1690-T-23.01
CAI 2.11	BT openreach for new telephone and broadband


Please see below for contract CVIs

### **11.0 Drawings For Approval etc.**

Please see the following reports;

 No items awaiting approval





### **11.3 Samples**

 Slate has now been agreed

### **11.3 RFI's**

 See RFI Tracker

### **11.4 CVI's**

-  CVI1 – instruction on concrete day joints
-  CVI2 – Wall plate addition to workshop roof
-  CVI3 – Instruction to move walling stone
-  CVI4 – change of height to the brick plinth



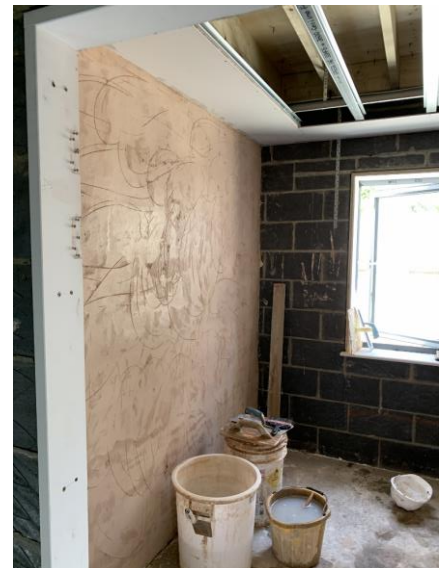


# **Appendix | Dropline Programme**

**See attached**



## Appendix | Progress Photographs





# **Appendix | RFI Schedule Attached**



# **Appendix | SSG Report + Actioned Report**

See attached