



Bovey Tracey Town Council



Devon Contractors

Contract: -Bovey Tracey Community Centre



Contractor's Monthly Report Number: 03







Date: Wednesday 15th of January 2020
Week Number: 13



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1.0 Health and Safety

- ◆ There have been no new near misses
- ◆ Construction H&S plan is being regularly reviewed as works progress/updated weekly
- ◆ Method Statements & Risk Assessments are being reviewed on regular basis prior to sub-contractors starting on site
- ◆ SSG visit 17th of December 2019

2.0 Staff

The Following Devon Contractors Staff are working on the Project:

Toby Shaddick	Site Manager	Site based Manager
Matt Pike	Quantity Surveyor	Visiting Site as required
Stuart O'Higgins	Contracts Manager	Visiting Site twice weekly

3.0 Programme Report

3.1 Contract Overview

Report Date	Wednesday 15 th of January 2020
Start Date	Monday 21 st October 2019
Contract Completion Date	Friday 17 th October 2019
Contract Duration	39weeks
Delay to programme	Approx 2 weeks
Target Completion Target	16 th July 2020
DC Programme Rev	D

3.2 Weather

- ◆ We have lost approximately 3 days due to inclement weather on the workshop since the last meeting
- ◆ On the main building we have lost approx. 2 days due to inclement weather

3.3 Works Since last Meeting

See site photos;

- ◆ Drainage completed along the rear, side and most of the front elevation
- ◆ Sub-structure masonry completed
- ◆ Internal drainage and services completed
- ◆ Back filled under floor
- ◆ Block and Beam Floor completed
- ◆ Initial lightning protection installed to base of steels
- ◆ Roof completed to the workshop along with timber fascia and mist coat of paint



3.4 Work being undertaken before next meeting

- ◆ Superstructure Masonry underway
- ◆ Scaffolding to main building erected
- ◆ Lower roof works underway
- ◆ Completion of the workshop
- ◆ Agree sizes and put windows into production
- ◆ Complete drainage connection

3.5 Progress

- ◆ See drop line programme

4.0 Quality & Handover

- ◆ WAC tests carried out
- ◆ Inspection & Test Plans are in place for the works being undertaken

5.0 Building Control

- ◆ No new visits since the last meeting but have requested a visit for next week for general progress and completion of the garage

6.0 Environmental Issues

- ◆ Spill kits deployed on site
- ◆ Waste removal from site is via Coastal Recycling
- ◆ Spoil removal is via BT Jenkins
- ◆ No Environmental incidents to report

7.0 Statutory Authorities

- ◆ DC have received a plan but no further information

8.0 Neighbour Interface

- ◆ As last month we have had another complaint from the occupier in the pink house. He was upset with the use of compaction equipment
- ◆ Still a very positive outlook by the rest of the community

9.0 Client Liaison

- ◆ Ongoing



10.0 Commercial

10.1 Contract Documentation

Letter of intent issued 16th October for the full contract value.

Contract documents currently being prepared for issue to Devon Contractor for signing.

10.2 Sub-Contractors Procurement

Procurement to Date;

Trade	Sub-Contractor
Groundworks	Devon Contractors
Site Accommodation	Pickering Plant
Soil Testing	ACS Testing
Brickwork	Lovelock & Mitchell
Mechanical	Mitie
Electrical	Mitie
Steelwork	Steel Fabrications
Beam & Block Flooring	CBS
Attenuation Tank	SDS
Sub structure	Devon Contractors Small sub-contractor
Roofing	Western Counties Roofing
Windows & Doors	TBC
Scaffolding	Rapid scaffolding
Carpentry	TBC
Stone Mason	Riveria Stone

Next Packages to be Procured;

Screeding	Windows & Doors
	Carpentry



10.3 Summary Valuation Sheet

Valuation Date.	DC	Employer	DC	Date (Red when Overdue)	
	Gross. Application	Gross Cum. Certified	Gross Cum. Received		
				Employer Payment Due	DC Payment Rec'd
	£	-	-		
18/11/2019	£56,120.35	£56,120.35		2/12/2019	Yes
18/12/2019	£158,708.63	£158,708.63		01/01/2020	Yes
18/01/2020	£228,583.46			03/02/2020	

10.4 Projected Final account

Main works	£981,343.70
Reduce foundations and replace with blockwork	TBC
Change to roof joist size and layout	TBC
Work to KB2 Specification	£0.00
Change to attenuation design	£0.00
Transport of stone to BTCC site	£0.00
In ground Obstructions	£ 2,034.45
Current Projected Final Account	£983,378.15



Minor Works Workshop	£31,004.06
WAC Testing	£ 2,030.04
Asbestos disposal	£ 162.00
Drainage Prov sum uplift	£ 630.12
Electrical Prov sum uplift	£ 450.00
 Projected Final Account	 £34,276.22

10.5 Progress with Payments / Valuations

Main Works

Valuation 1 reviewed on site and certification issued 20th November 2019
 Valuation 2 reviewed on site and certification issued 20th November 2019
 Valuation 3 submitted on 14th January 2020

Workshop

Valuation 1 reviewed on site and certification issued 20th November 2019
 Valuation 2 reviewed on site and certification issued 20th November 2019
 Valuation 3 submitted on 14th January 2020

10.6 Instructions Received

Ref.	Main Contract
CAI 1.01	KB2 Specification
CAI 1.02	Change in foundations
CAI 1.03	Flat roof timber changes
CAI 1.04	Instructed attenuation drainage change
CAI 1.05	Transportation of stone
CAI	
CAI	

Ref.	Minor Work Workshop
CAI 1.01	WAC testing
CAI 1.02	Disposal of asbestos
CAI 1.03	Confirmation of drainage
CAI 1.04	Omit Electrical Prov sum
CAI 1.05	Add in Mitie electrical works
CAI	



CAI	
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Please see below for contract CVIs

11.0 Drawings For Approval etc.

Please see the following reports;

- ◆ All drawings are currently approved and up to date
- ◆ Door Set schedule to be provided in the new year
- ◆ Window and door Drawings to be submitted in the new year

11.3 Samples

- ◆ Sample slates here in site office for collection

11.3 RFI's

- ◆ See RFI Tracker

11.4 CVI's

- ◆ CVI1 – instruction on concrete day joints
- ◆ CVI2 – Wall plate addition to workshop roof
- ◆ CVI3 – Instruction to move walling stone

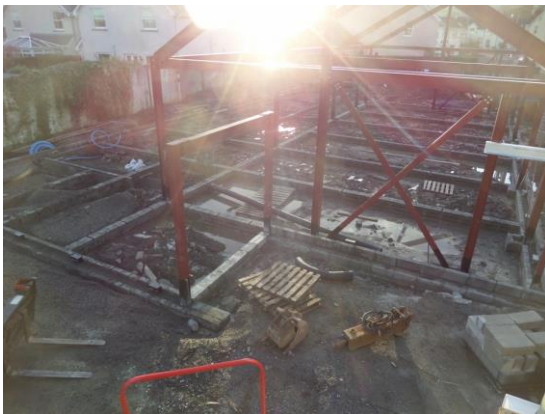


Appendix | Dropline Programme

SEE ATTACHED



Appendix | Progress Photographs





Appendix | RFI Schedule Attached

Appendix | SSG Report + Actioned Report