



Bovey Tracey Town Council



# Devon Contractors

## Contract: -Bovey Tracey Community Centre










Contractor's Monthly Report Number: 02







Date: Friday 13<sup>th</sup> of December 2019  
Week Number: 09



## **Contents**

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-  Progress and Programme Review
-  Quality and Performance Issues
-  Environmental Issues
-  Statutory Authorities
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-  CVI/RFI
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## **Appendix**

-  SSG Report + Actioned Report
-  Dropline Programme
-  Progress Photographs
-  RFI Schedule



## **1.0 Health and Safety**

- ◆ There have been no new near misses
- ◆ Construction H&S plan is being regularly reviewed as works progress/updated weekly
- ◆ Method Statements & Risk Assessments are being reviewed on regular basis prior to sub-contractors starting on site
- ◆ SSG visit 29<sup>th</sup> of November 2019

## **2.0 Staff**

The Following Devon Contractors Staff are working on the Project:

Toby Shaddick	Site Manager	Site based Manager
Matt Pike	Quantity Surveyor	Visiting Site as required
Stuart O'Higgins	Contracts Manager	Visiting Site twice weekly

## **3.0 Programme Report**

### **3.1 Contract Overview**

Report Date	Thursday 21 <sup>st</sup> of November 2019
Start Date	Monday 21 <sup>st</sup> October 2019
Contract Completion Date	Friday 17 <sup>th</sup> October 2019
Contract Duration	39weeks
Delay to programme	Approx 2 weeks
Target Completion Target	16 <sup>th</sup> July 2019
DC Programme Rev	D

### **3.2 Weather**

- ◆ We have lost a further 2 weeks on the garage due to inclement weather.
- ◆ On the main building we have lost

### **3.3 Works Since last Meeting**

See site photos;

- ◆ Foundations are now completed
- ◆ Drainage has been installed along the rear, side and front elevation
- ◆ Attenuation tank has been installed
- ◆ Sub-structure masonry has started
- ◆ Back filling and preparation of materials to side and rear of building
- ◆ Steel frame has been erected
- ◆ Electric supply has been re-located
- ◆ Scratch coat of render applied to the Workshop
- ◆ Electric works completed within the Workshop awaiting mains power



- ◆ Roller door fitted to the workshop

### **3.4 Work being undertaken before next meeting**

- ◆ Internal drainage completed
- ◆ Services/ service duct installed out of the building footprint
- ◆ Sub structure masonry completed
- ◆ Block and beam floor installed
- ◆ Superstructure underway
- ◆ Scaffold erection in progress
- ◆ Workshop completion

### **3.5 Progress**

- ◆ See drop line programme

### **4.0 Quality & Handover**

- ◆ WAC tests carried out
- ◆ Inspection & Test Plans are in place for the works being undertaken

### **5.0 Building Control**

- ◆ Several site visits from building control for foundations no issues noted

### **6.0 Environmental Issues**

- ◆ Spill kits deployed on site
- ◆ Waste removal from site is via Coastal Recycling
- ◆ Spoil removal is via BT Jenkins
- ◆ No Environmental incidents to report

### **7.0 Statutory Authorities**

- ◆ Smith's have obtained the prices. DC have provided dates and are waiting for a co-ordinated plan

### **8.0 Neighbour Interface**

- ◆ As last month we have had another complaint from the occupier in the pink house. He was upset with the use of compaction equipment
- ◆ Still a very positive outlook by the rest of the community

### **9.0 Client Liaison**

- ◆ Ongoing



## **10.0 Commercial**

### **10.1 Contract Documentation**

Letter of intent issued 16<sup>th</sup> October for the full contract value.  
Contract documents currently being prepared for issue to Devon Contractor for signing.

### **10.2 Sub-Contractors Procurement**

Procurement to Date;

<b>Trade</b>	<b>Sub-Contractor</b>
Groundworks	Devon Contractors
Site Accommodation	Pickering Plant
Soil Testing	ACS Testing
Brickwork	TBC
Mechanical	Mitie
Electrical	Mitie
Steelwork	Steel Fabrications
Beam & Block Flooring	CBS
Attenuation Tank	SDS
Sub structure	Devon Contractors Small sub-contractor
Roofing	Western Counties Roofing
Windows & Doors	
Scaffolding	
Carpentry	

Next Packages to be Procured;

Screeding	Windows & Doors
Stone Mason	Carpentry



### 10.3 Summary Valuation Sheet

Valuation Date.	DC Gross. Application	Employer Gross Cum. Certified	DC Gross Cum. Received	Date (Red when Overdue)	
	£	-	-	Employer Payment Due	DC Payment Rec'd
18/11/2019	£56,120.35	£56,120.35		2/12/2019	
18/12/2019	£158,708.63			01/01/2020	

### 10.4 Projected Final account

Contract Sum		£981,343.70
CAI 01	Soil sample	TBC
Projected Final Account		£981,343.70



## **10.5 Progress with Payments / Valuations**

### Main Works

Valuation 1 reviewed on site and certification issued 20<sup>th</sup> November 2019

Valuation 2 issued to Randell Simmonds 11<sup>th</sup> December 2019

### Workshop

Valuation 1 reviewed on site and certification issued 20<sup>th</sup> November 2019

Valuation 2 issued to Randell Simmonds 11<sup>th</sup> December 2019

## **10.6 Instructions Received**

<b>Ref.</b>	<b>Description</b>
CAI 1.01	Instruction to cover soil sampling
CAI 2.01	
CAI 3.01	
CAI 3.02	
CAI 4.01	
CAI 5.01	
CAI 6.01	

Please see below for contract CVIs

## **11.0 Drawings For Approval etc.**

Please see the following reports;

- All drawings are currently approved and up to date
- Door Set schedule to be provided in the new year
- Window and door Drawings to be submitted in the new year

## **11.3 Samples**

- Sample panel of stonework has been constructed

## **11.3 RFI's**

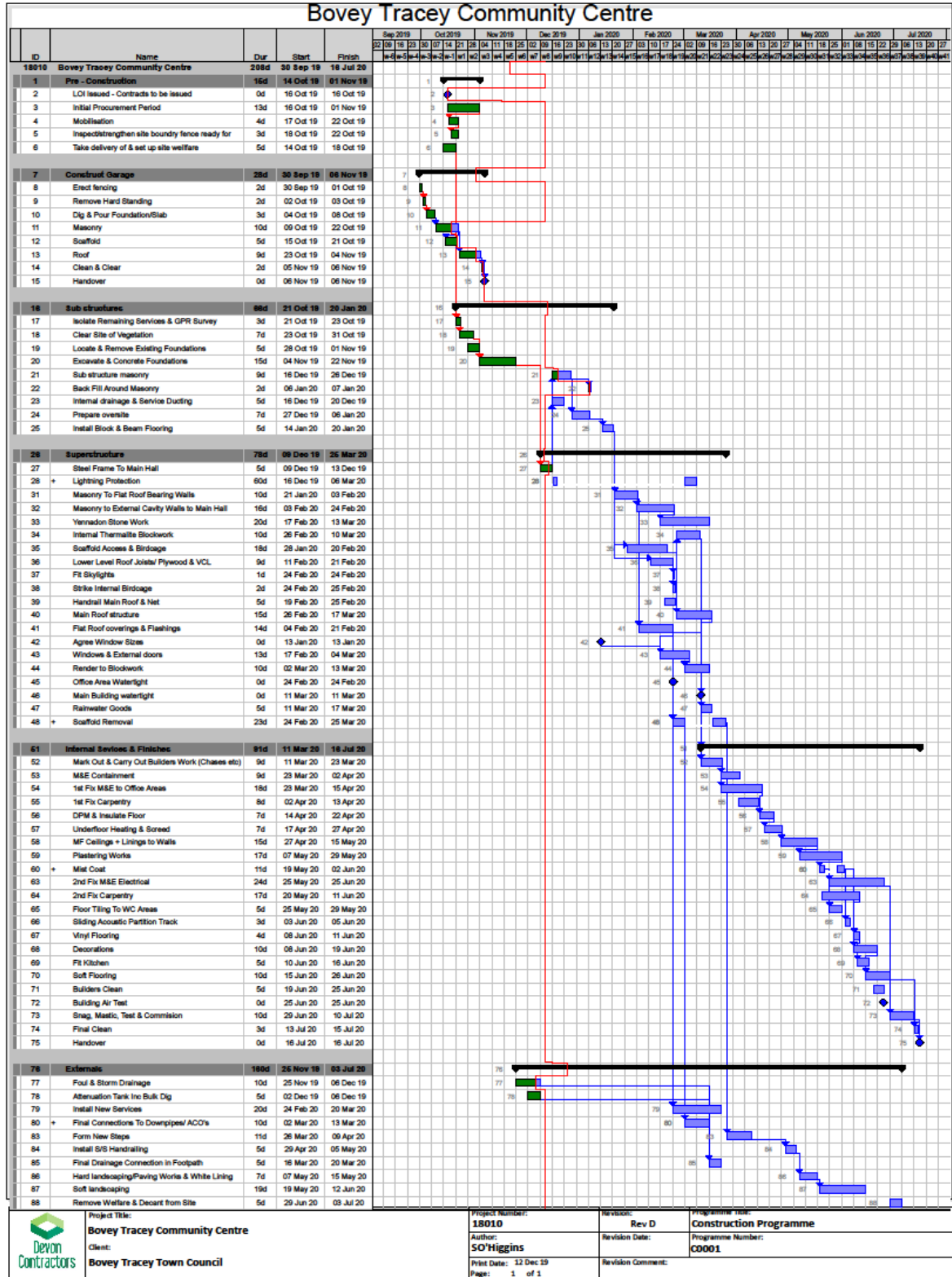
- See RFI Tracker

## **11.4 CVI's**

- CVI1 – instruction on concrete day joints
- CVI2 – Wall plate addition to workshop roof
- CVI3 – Instruction to move walling stone



# Appendix | Dropline Programme







## Appendix | Progress Photographs





## Appendix | RFI Schedule Attached

## Appendix | SSG Report + Actioned Report