

Bovey Tracey Town Council



Contract: -Bovey Tracey Community Centre

Contractor's Monthly Report Number: 02



Date: Friday 13th of December 2019 Week Number: 09





<u>Contents</u>

- Safety
- Progress and Programme Review
- Quality and Performance Issues
- Environmental Issues
- Statutory Authorities
- Neighbour Interface
- Commercial Matters
- 🗢 CVI/RFI
- Information Required / Received

Appendix

- SSG Report + Actioned Report
- Cropline Programme
- Progress Photographs
- RFI Schedule





1.0 Health and Safety

- There have been no new near misses
- Construction H&S plan is being regularly reviewed as works progress/updated weekly
- Method Statements & Risk Assessments are being reviewed on regular basis prior to sub-contractors starting on site
- SSG visit 29th of November 2019

<u>2.0 Staff</u>

The Following Devon Contractors Staff are working on the Project:

Toby Shaddick	Site Manager	Site based Manager
Matt Pike	Quantity Surveyor	Visiting Site as required
Stuart O'Higgins	Contracts Manager	Visiting Site twice weekly

3.0 Programme Report

3.1 Contract Overview

Report Date	Thursday 21 st of November 2019
Start Date	Monday 21 st October 2019
Contract Completion Date	Friday 17 th October 2019
Contract Duration	39weeks
Delay to programme	Approx 2 weeks
Target Completion Target	16 th July 2019
DC Programme Rev	D

3.2 Weather

- Solution We have lost a further 2 weeks on the garage due to inclement weather.
- On the main building we have lost

3.3 Works Since last Meeting

See site photos;

- Foundations are now completed
- Drainage has been installed along the rear, side and front elevation
- Attenuation tank has been installed
- Sub-structure masonry has started
- Sack filling and preparation of materials to side and rear of building
- Steel frame has been erected
- Electric supply has been re-located
- Scratch coat of render applied to the Workshop
- Electric works completed within the Workshop awaiting mains power



Bovey Tracey Town Council



Roller door fitted to the workshop

3.4 Work being undertaken before next meeting

- Internal drainage completed
- Services/ service duct installed out of the building footprint
- Sub structure masonry completed
- Block and beam floor installed
- Superstructure underway
- Scaffold erection in progress
- Workshop completion

3.5 Progress

See drop line programme

4.0 Quality & Handover

- Sector WAC tests carried out
- Inspection & Test Plans are in place for the works being undertaken

5.0 Building Control

Several site visits from building control for foundations no issues noted

6.0 Environmental Issues

- Spill kits deployed on site
- Waste removal from site is via Coastal Recycling
- Spoil removal is via BT Jenkins
- No Environmental incidents to report

7.0 Statutory Authorities

Smith's have obtained the prices. DC have provided dates and are waiting for a coordinated plan

8.0 Neighbour Interface

- As last month we have had another complaint from the occupier in the pink house. He was upset with the use of compaction equipment
- Still a very positive outlook by the rest of the community

9.0 Client Liaison

ᅌ Ongoing





10.0 Commercial

10.1 Contract Documentation

Letter of intent issued 16th October for the full contract value. Contract documents currently being prepared for issue to Devon Contractor for signing.

10.2 Sub-Contractors Procurement

Trade	Sub-Contractor
Groundworks	Devon Contractors
Site Accommodation	Pickering Plant
Soil Testing	ACS Testing
Brickwork	ТВС
Mechanical	Mitie
Electrical	Mitie
Steelwork	Steel Fabrications
Beam & Block Flooring	CBS
Attenuation Tank	SDS
Sub structure	Devon Contractors Small sub-contractor
Roofing	Western Counties Roofing
Windows & Doors	
Scaffolding	
Carpentry	

Procurement to Date;

Next Packages to be Procured;

Screeding	Windows & Doors
Stone Mason	Carpentry





10.3 Summary Valuation Sheet

Valuation Date.	DC Gross. Application	Employer Gross Cum. Certified	DC Gross Cum. Received	Date (Red when Overdue)		
	£	_	-	Payment	DC Payment Rec'd	
18/11/2019	£56,120.35	£56,120.35		2/12/2019		
18/12/2019	£158,708.63			01/01/2020		

10.4 Projected Final account

Contract Sum CAI 01	Soil sample	£981,343.70 TBC
Projected Final Account		£981,343.70





10.5 Progress with Payments / Valuations

<u>Main Works</u>

Valuation 1 reviewed on site and certification issued 20th November 2019 Valuation 2 issued to Randell Simmonds 11th December 2019

<u>Workshop</u>

Valuation 1 reviewed on site and certification issued 20th November 2019 Valuation 2 issued to Randell Simmonds 11th December 2019

10.6 Instructions Received

Ref.	Description
CAI 1.01	Instruction to cover soil sampling
CAI 2.01	
CAI 3.01	
CAI 3.02	
CAI 4.01	
CAI 5.01	
CAI 6.01	

Please see below for contract CVIs

11.0 Drawings For Approval etc.

Please see the following reports;

- All drawings are currently approved and up to date
- Door Set schedule to be provided in the new year
- Window and door Drawings to be submitted in the new year

11.3 Samples

Sample panel of stonework has been constructed

<u>11.3 RFI's</u>

See RFI Tracker

<u>11.4 CVľ s</u>

- CVI1 instruction on concrete day joints
- CVI2 Wall plate addition to workshop roof
- CVI3 Instruction to move walling stone





Appendix | Dropline Programme

				ovey							Mar 202	0 Apr 2020	May 2020 J	Jun 2020 Jul 202
D	Name	Dur	Start	Finish	02 09 #-8	16 23 30 07 14 21 w-5 w-4 w-3 w-2 w-1 w	28 04 11 18 25 02 w2 w3 w4 w5 w8 w7	09 18 23 30 w8 w9 w10 w11	06 13 20 21 12 13 13 14 14	7 03 10 17 2 15 a16 a17 a18 a	4 02 09 16 19 x 20 x21 x22	0 Apr 2020 23 30 06 13 20 27 0 #23#24#25#25#26#27#28	4 11 18 25 01 0 29 490 461 432 439	08 15 22 29 06 13 2 x34 x35 x36 x37 x38 x39
1	Bovey Tracey Community Centre Pre - Construction	208d	30 Sep 19	16 Jul 20 01 Nov 19			_	1						
2	LOI Issued - Contracts to be issued	Od	16 Oct 19	16 Oct 19		2								
3	Initial Procurement Period	13d	16 Oct 19	01 Nov 19 22 Oct 19		3								
4	Mobilisation Inspectistrengthen site boundry fence ready for	4d 3d	17 Oct 19 18 Oct 19	22 Oct 19 22 Oct 19		4								
6	Take delivery of & set up site welfare	54	14 Oct 19	18 Oct 19		6								
7	Construct Garage	28d	30 Sep 18	08 Nov 19		7								
8	Erect fencing	2d	30 Sep 19	01 Oct 19		8								
9	Remove Hard Standing	24	02 Oct 19 04 Oct 19	03 Oct 19 08 Oct 19										
10	Dig & Pour Foundation/Slab Masonry	3d 10d	04 Oct 19	22 Oct 19		10								
12	Scaffold	5d	15 Oct 19	21 Oct 19		12							+++++	
13 14	Roof Clean & Clear	9d 2d	23 Oct 19 05 Nov 19	04 Nov 19 06 Nov 19		13								
15	Handover	00	06 Nov 19	06 Nov 19			5				+++-			
18	Sub structures	204	21 Oot 19	20 Jan 20		16								
17	Isolate Remaining Services & GPR Survey	3d	21 Oct 19	23 Oct 19		17								
18	Clear Site of Vegetation	7d	23 Oct 19	31 Oct 19		18								
19 20	Locate & Remove Existing Foundations Excavate & Concrete Foundations	5d 15d	28 Oct 19 04 Nov 19	01 Nov 19 22 Nov 19		19			+++	+++	+++		++++	
21	Sub structure masonry	9d	16 Dec 19	26 Dec 19			21							
22	Back Fill Around Masonry	24	06 Jan 20	07 Jan 20			23	*		+++			$+++\mp$	
23 24	Internal drainage & Service Ducting Prepare oversite	5d 7d	16 Dec 19 27 Dec 19	20 Dec 19 06 Jan 20	\vdash		23	84		++++	+++-		+++++	
25	Install Block & Beam Flooring	5d	14 Jan 20	20 Jan 20				2	1					
28	Superstructure	784	09 Dec 19	26 Mar 20	\vdash		28						+++++	
27	Steel Frame To Main Hall	54	09 Dec 19	13 Dec 19			27	_						
28 1	Lightning Protection	60d	16 Dec 19	06 Mar 20			28							
31 32	Masonry To Flat Roof Bearing Walls Masonry to External Cavity Walls to Main Hall	10d 16d	21 Jan 20 03 Feb 20	03 Feb 20 24 Feb 20					31 32				++++	
33	Yennadon Stone Work	204	17 Feb 20	13 Mar 20					-dat	33				
34	Internal Thermalite Blockwork	10d	26 Feb 20	10 Mar 20						34				
35 36	Scaffold Access & Birdcage Lower Level Roof Joists/ Plywood & VCL	18d 9d	28 Jan 20 11 Feb 20	20 Feb 20 21 Feb 20					3					
37	Fit Skylights	10	24 Feb 20	24 Feb 20						37				
38	Strike Internal Birdcage	2d	24 Feb 20	25 Feb 20						38				
39 40	Handrail Main Roof & Net Main Roof structure	5d 15d	19 Feb 20 26 Feb 20	25 Feb 20 17 Mar 20						3				
41	Flat Roof coverings & Flashings	14d	04 Feb 20	21 Feb 20					41	•				
42	Agree Window Sizes	Od	13 Jan 20	13 Jan 20				42	•					
43	Windows & External doors	13d	17 Feb 20	04 Mar 20						43			++++	
44 45	Render to Blookwork Office Area Waterlight	10d 0d	02 Mar 20 24 Feb 20	13 Mar 20 24 Feb 20					++	46			++++	
46	Main Building watertight	Od	11 Mar 20	11 Mar 20							* 🍝			
47 48 1	Rainwater Goods Scatfold Removal	5d 23d	11 Mar 20 24 Feb 20	17 Mar 20						- 4	4			
***	Sounde Removal	230	24 Peb 20	25 Mar 20										
61			11 Mar 20								5 -			
52 53	Mark Out & Carry Out Builders Work (Chases etc) M&E Containment	9d 9d	11 Mar 20 23 Mar 20	23 Mar 20 02 Apr 20							58			
54	1st Fix M&E to Office Areas	18d	23 Mar 20	15 Apr 20							54		+++++	
55	1st Fix Carpentry	84	02 Apr 20	13 Apr 20								*		
56 57	DPM & Insulate Floor Underfloor Heating & Screed	7d 7d	14 Apr 20 17 Apr 20	22 Apr 20 27 Apr 20					+++	+		58	++++	
58	MF Ceilings + Linings to Walts	15d	27 Apr 20	15 May 20								58		
59 60 +	Plastering Works	17d	07 May 20	29 May 20								50		
60 + 63	2nd Fix M&E Electrical	11d 24d	19 May 20 25 May 20	02 Jun 20 25 Jun 20					+++	+			eo 🖬 🗖	
64	2nd Fix Carpentry	17d	20 May 20	11 Jun 20									64	
65 66	Floor Tilling To WC Areas Sliding Acoustic Partition Track	5d 3d	25 May 20 03 Jun 20	29 May 20 05 Jun 20					+++	++++			e5	
67	Vinyl Flooring	- 30 - 40	08 Jun 20		\vdash				+++				67	<u>a</u>
68	Decorations	10d	08 Jun 20	19 Jun 20									68	
69 70	Fit Kitchen Soft Flooring	5d 10d	10 Jun 20	16 Jun 20 26 Jun 20		+ + + + + + + + + + + + + + + + + + +			+++	+	+++		ep 70	▝▋▃▎┤┼┼┼
71	Builders Clean	50	19 Jun 20		\vdash				+++					n 🗖
72	Building Air Test	Od	25 Jun 20	25 Jun 20										22
73 74	Snag, Mastic, Test & Commision Final Clean	10d 3d	29 Jun 20 13 Jul 20	10 Jul 20 15 Jul 20					+++	+				73
75	Handover	00	16 Jul 20	16 Jul 20										75
78	Externals	180d	25 Nov 18	03 Jul 20	\vdash		76	L _A						
π	Foul & Storm Drainage	10d	25 Nov 19	06 Dec 19			77							
78 79	Attenuation Tank Inc Bulk Dig Install New Services	5d 20d	02 Dec 19 24 Feb 20	06 Dec 19 20 Mar 20			78			79			++++	
80 1	Final Connections To Downpipes/ ACO's	104	02 Mar 20						+++	80	1		+++++	
83	Form New Steps	11d	26 Mar 20	09 Apr 20							83			
84	Install S/S Handrailing	5d	29 Apr 20							$++\mp$		84	₁↓↓↓ŢŢ	
85 86	Final Drainage Connection in Footpath Hard landscaping/Paving Works & White Lining	5d 7d	16 Mar 20 07 May 20	20 Mar 20 15 May 20					+++	++++	85	86	┫╧	
87	Soft landscaping	19d	19 May 20	12 Jun 20									87	
88	Remove Welfare & Decart from Site	5d	29 Jun 20	03 Jul 20			Project Number		Revelo		Plane			88
C	Project Title: Bovey Tracey Community Centre	e					18010		_	Rev D		ruction Program	ime	
Devo		-					Author: SO'Higgins			Revision Date: Programme Number: COO01				
0010	COIS Bovey Tracey Town Council							COOO1 Revision Comment:						





Appendix | Progress Photographs









Bovey Tracey Town Council











Appendix | RFI Schedule Attached

Appendix | SSG Report + Actioned Report