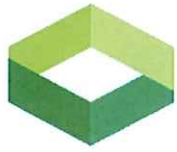




Bovey Tracey Town Council



Devon Contractors

Contract: -**Bovey Tracey
Community Centre**

Contractor's Monthly Report Number: **04**



Date: **Wednesday 12th of February 2020**

Week Number: **17**



Contents

-  Health & Safety
-  Progress and Programme Review
-  Quality and Performance Issues
-  Environmental Issues
-  Statutory Authorities
-  Neighbour Interface
-  Commercial Matters
-  CVI/RFI
-  Information Required / Received

Appendix

-  SSG Report + Actioned Report
-  Dropline Programme
-  Progress Photographs
-  RFI Schedule



1.0 Health and Safety

- ◆ There have been no new near misses
- ◆ Construction H&S plan is being regularly reviewed as works progress/updated weekly
- ◆ Method Statements & Risk Assessments are being reviewed on regular basis prior to sub-contractors starting on site
- ◆ SSG visit 10th of February 2020

2.0 Staff

The Following Devon Contractors Staff are working on the Project:

Toby Shaddick	Site Manager	Site based Manager
Matt Pike	Quantity Surveyor	Visiting Site as required
Stuart O'Higgins	Contracts Manager	Visiting Site twice weekly

3.0 Programme Report

3.1 Contract Overview

Report Date	Wednesday 12 th of February 2020
Start Date	Monday 21 st October 2019
Contract Completion Date	Friday 17 th October 2019
Contract Duration	39weeks
Delay to programme	Approx 2 weeks
Target Completion Target	16 th July 2020
DC Programme Rev	0001 Rev A

3.2 Weather

- ◆ On the main building we have lost approx. 5 days due to inclement weather on the blockwork since the last progress meeting

3.3 Works Since last Meeting

See site photos;

- ◆ Completion of the workshop
- ◆ All Drainage completed and connected into the mains sewer
- ◆ Gas, Water & BT infrastructure taken into the site and ready for connection
- ◆ Superstructure masonry up to first scaffold lift height
- ◆ Scaffolding up to first lift and birdcage to same height
- ◆ Wind bracing changed to the back of the hall
- ◆ BT pole removed



3.4 Work being undertaken before next meeting

- ◇ Superstructure Masonry Completed
- ◇ Scaffolding ongoing
- ◇ Lower roof works Completed
- ◇ Main Roof underway
- ◇ Stonework will be underway
- ◇ Windows/ Doors and internal door sets into production
- ◇ Internal birdcage removed and some builders work underway

3.5 Progress

- ◇ See drop line programme

4.0 Quality & Handover

- ◇ WAC tests carried out
- ◇ Inspection & Test Plans are in place for the works being undertaken

5.0 Building Control

- ◇ Visited site on completion on the workshop, as it is one application they would not issue a certificate at this stage but were satisfied with the works. They also inspected the cavity work/ cavity trays and were happy

6.0 Environmental Issues

- ◇ Spill kits deployed on site
- ◇ Waste removal from site is via Coastal Recycling
- ◇ Spoil removal is via BT Jenkins
- ◇ No Environmental incidents to report

7.0 Statutory Authorities

- ◇ DC awaiting further information

8.0 Neighbour Interface

- ◇ A complaint about the height of scaffold and the building along the back boundary.

9.0 Client Liaison

- ◇ Ongoing



10.0 Commercial

10.1 Contract Documentation

Letter of intent issued 16th October for the full contract value.
Contract documents currently being prepared for issue to Devon Contractor for signing.

10.2 Sub-Contractors Procurement

Procurement to Date;

Trade	Sub-Contractor
Groundworks	Devon Contractors
Site Accommodation	Pickering Plant
Soil Testing	ACS Testing
Brickwork	Lovelock & Mitchell
Mechanical	Mitie
Electrical	Mitie
Steelwork	Steel Fabrications
Beam & Block Flooring	CBS
Attenuation Tank	SDS
Sub structure	Devon Contractors Small sub-contractor
Roofing	Western Counties Roofing
Windows & Doors	Nordic
Scaffolding	Rapid scaffolding
Carpentry	Bob Barry Carpentry
Stone Mason	Riviera Stone

Next Packages to be Procured;

Screeding	



10.3 Summary Valuation Sheet

Valuation Date.	DC	Employer	DC	Date	
	Gross. Application	Gross Cum. Certified	Gross Cum. Received	(Red when Overdue)	
	£	-	-	Employer Payment Due	DC Payment Rec'd
18/11/2019	£56,120.35	£56,120.35	£56,120.35	2/12/2019	Yes
18/12/2019	£158,708.63	£158,708.63	£158,708.63	01/01/2020	Yes
18/01/2020	£228,583.46	£228,583.46	£228,583.46	03/02/2020	Yes
18/02/2020	£317,498.48			03/3/2020	

10.4 Projected Final account

Main works	£981,343.70
Reduce foundations and replace with blockwork	TBC
Change to roof joist size and layout	TBC
Work to KB2 Specification	£0.00
Change to attenuation design	£0.00
Transport of stone to BTCC site	TBC
 In ground Obstructions	 £ 2,034.45
 Current Projected Final Account	 £983,378.15



Minor Works Workshop	£31,004.06
WAC Testing	£ 2,030.04
Asbestos disposal	£ 162.00
Drainage; Aco to personal door	£ 630.12
Electrical Prov sum uplift	£ 450.00
Drainage; connection to main line	£ TBC
 Projected Final Account	 £34,276.22

10.5 Progress with Payments / Valuations

Main Works

Valuation 1 agreed
 Valuation 2 agreed
 Valuation 3 agreed
 Valuation 4 submitted 11th February 2020

Workshop

Valuation 1 agreed
 Valuation 2 agreed
 Valuation 3 agreed
 Valuation 4 submitted 11th February 2020

10.6 Instructions Received

Ref.	Main Contract
CAI 1.01	KB2 Specification
CAI 1.02	Change in foundations
CAI 1.03	Flat roof timber changes
CAI 1.04	Instructed attenuation drainage change
CAI 1.05	Transportation of stone
CAI	
CAI	

Ref.	Minor Work Workshop
CAI 1.01	WAC testing
CAI 1.02	Disposal of asbestos
CAI 1.03	Confirmation of drainage



CAI 1.04	Omit Electrical Prov sum
CAI 1.05	Add in Mitie electrical works
CAI	
CAI	

Please see below for contract CVIs

11.0 Drawings For Approval etc.

Please see the following reports;

- 📦 At the time of writing this report we are waiting for approval/ comment on the internal door sets schedule to ensure it is inline with the design

11.3 Samples

- 📦 Slate has now been agreed

11.3 RFI's

- 📦 See RFI Tracker

11.4 CVI's

- 📦 CVI1 – instruction on concrete day joints
- 📦 CVI2 – Wall plate addition to workshop roof
- 📦 CVI3 – Instruction to move walling stone
- 📦 CVI4 – change of height to the brick plinth



Appendix | Progress Photographs





Appendix | Dropline Programme

SEE ATTACHED