

# BOVEY TRACEY TOWN COUNCIL

TOWN HALL • BOVEY TRACEY • NEWTON ABBOT • DEVON TQ13 9EG  
Tel: 01626 834217 • E-mail: [info@boveytracey.gov.uk](mailto:info@boveytracey.gov.uk) • [www.boveytracey.gov.uk](http://www.boveytracey.gov.uk)  
Office hours: 10.30am - 12.30pm Mon. Wed. & Fri.

1<sup>st</sup> March 2016

Dear Councillor,

You are hereby summoned to attend a meeting of the **Finance, Resources and General Purposes (FR&GP) Committee** which will be held in the Council Chamber, Town Hall, Bovey Tracey on **Monday 7<sup>th</sup> March 2016 at 7pm** for the purpose of transacting the business as set out below.

## AGENDA

*Interests to be Declared: In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests, they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.*

### Previous Minutes:

*Approved minutes of the previous meeting are available on the Town Council's website ([www.boveytracey.gov.uk](http://www.boveytracey.gov.uk)) for inspection. If a paper copy is required, these can be collected, on request, from the Town Council's offices during office hours, prior to the meeting.*

### FR&GP.16/15 Apologies for absence:

#### \*\*Public Participation:

*The Committee, at the Chairman's discretion, sets aside a short period of time at the commencement of the meeting when the public can ask questions or make statements regarding agenda items.*

### FR&GP.16/16 Consideration of minutes of previous FR&GP Committee meeting held on 11.1.16:

### FR&GP.16/17 Accounts & Financial Statement:

To receive and approve the Accounts & Financial Statement dated 7.3.16 (\*copies to be circulated at the meeting).

### FR&GP.16/18 Cemetery Fees 2016/17:

To consider amending the cemetery fees for the period 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017 (\*copy of proposed fees enclosed).

### FR&GP.16/19 Cemetery - Grave Digging Fees for 2016/17:

To consider adopting the revised fees, to take effect from 1<sup>st</sup> April 2016 based on a 3% increase for the preparation and backfilling of graves by Mr N Brock, the Town Council's appointed grave digger.

The revised fees are:

Single depth:	£317.00	(Current fee: £307.50)
Double depth:	£365.00	(Current fee: £354.00)
Re-opened grave:	£317.00	(Current fee: £307.50)

**FR&GP.16/20 Community Hub Building - Budget:**

Following receipt of various funds towards the Community Hub Building, Members are requested to consider authorising the Town Clerk to earmark the following amounts and transfer into the Town Council's Business Bank Instant Account:

£120,000.00 (Budgeted Precept Contributions 2013/14, 2014/15 & 2015/16)  
£100,000.00 (Capital receipt following sale of Town Hall)  
£ 35,000.00 (Investing in Devon Grant)  
£ 5,000.00 (TDC contribution towards Architects' fees)

**FR&GP.16/21 Elector Fund - 2015/16:**

To note that applications for the following Elector Fund Grants were successful:

£5,000.00 (Town website)  
£1,500.00 (Bovey Community Care grant)

**FR&GP.16/22 Summer Watering - Hanging Baskets & Troughs - 2016:**

Members are requested to consider the following quotations for the watering of the town's hanging baskets and troughs between the first week of June to 30<sup>th</sup> September 2016.

Quotation A: £ 6,038.62+VAT  
Quotation B: £22,440.00+VAT  
Quotation C: £ 3,240.00+VAT

**FR&GP.16/23 Provision of Services Agreement for the Cleaning of Public Toilets at the Recreation Ground, Bovey Tracey:**

The current service agreement for the cleaning and provision of consumables for the public toilets at the Recreation Ground is due to expire on 31<sup>st</sup> March 2016. Members are requested to consider extending the current agreement for a further 12 months at an increased rate of £7.50 per day (inclusive of all consumables).

**FR&GP.16/24 Meeting Schedule 2016/17:**

To consider adopting the proposed meeting schedule (*\*copy enclosed*) for all the meetings of the Town Council for the period from 9<sup>th</sup> May 2016.

**FR&GP.16/25 St. John's Lane Car Park - Bovey Tracey Activities Trust:**

To consider an annual request from Bovey Tracey Activities Trust members to have use of up to 14 parking spaces at St John's Lane car park on Wednesday mornings up to 31<sup>st</sup> March 2017, on the understanding that certain dates may not allow this.

**FR&GP.16/26 Honorary Representative of the Lord of the Manor:**

To consider advertising the role of Honorary Representative of the Lord of the Manor and inviting nominations for consideration. In the event that no nominations are received by the deadline, to consider encompassing the role for 2016/17 with the role of Town Mayor.

**FR&GP.16/27 Rural Aid 2016/17:**

To consider an appropriate scheme relevant for an application for Rural Aid funding (maximum £5000.00) in accordance with the Terms of Reference (*\*copy enclosed*). Deadline for applications will be 6<sup>th</sup> May 2016.

FR&GP.16/28 Teignbridge Off Street Parking Places Order 2016:

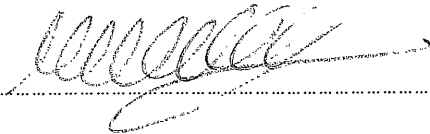
Teignbridge District Council (TDC) intends to make a new Off Street Parking Places Order to replace previous orders, the last of which was made in April 2014.

The regulations which set out the procedure for making a new order require that TDC consult. A notice of proposal to make the order (*\*copy enclosed*) has recently been published in the Mid Devon Advertiser. Members are requested to consider an appropriate response prior to 19<sup>th</sup> March 2016.

FR&GP.16/29 Matters brought forward by Councillors: (*for information only*).

*\*Copies of correspondence circulated to Councillors with this agenda, which will be considered at the meeting.*

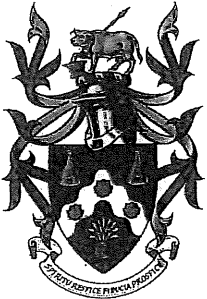
SIGNED .....



DATE .....

01/03/16

M WELLS  
TOWN CLERK



# BOVEY TRACEY TOWN COUNCIL

TOWN HALL • BOVEY TRACEY • NEWTON ABBOT • DEVON TQ13 9EG  
Tel: 01626 834217 • E-mail: [info@boveytracey.gov.uk](mailto:info@boveytracey.gov.uk) • [www.boveytracey.gov.uk](http://www.boveytracey.gov.uk)  
Office hours: 10.30am - 12.30pm Mon. Wed. & Fri.

1<sup>st</sup> March 2016

Dear Councillor,

You are hereby summoned to attend a meeting of the Planning Committee which will be held in the Council Chamber, Town Hall, Bovey Tracey on Monday 7<sup>th</sup> March 2016 at 8pm approx. (following the FR&GP Committee meeting) for the purpose of transacting the business as set out on the agenda below.

## AGENDA

Interests to be declared: In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.

### Previous Minutes:

Approved minutes of the previous meeting are available on the Town Council's website ([www.boveytracey.gov.uk](http://www.boveytracey.gov.uk)) for inspection. If a paper copy is required, these can be collected, on request, from the Town Council's offices during office hours, prior to the meeting.

---

### PL.16/20 Apologies for absence:

### \*\*Public Participation:

The Committee, at the Chairman's discretion, sets aside a short period of time at the commencement of the meeting when the public can ask questions or make statements regarding agenda items.

---

### PL.16/21 Consideration of Planning Applications:

#### DNPA Applications listed to 29.1.16:

- a) 0056/16 Create new entrance to field (close off existing entrance) and construct timber loading area plus track to woodland at field near Hawkmoor Cottages for Mr J Lupton.

#### DNPA Applications listed to 12.2.16:

- b) 0074/16 Replacement of three existing antennas with new antennas on existing replica tree monopole, including the installation of two equipment cabins at ground level at Hatherleigh Farm Hatherleigh Lane for Arqiva Ltd.

#### TDC Applications listed to 19.2.16:

- c) 16/00128/ADV Installation of non-illuminated fascia sign at Teignbridge Business Centre, Cavalier Road, Heathfield for Ms C Cbx.
- d) 16/00149/HPA Application for prior approval for a single storey extension extending 5.35 metres beyond the rear wall of the dwelling, maximum height 3.9 metres, height to eaves 2.9 metres at 21 Brow Hill, Heathfield for Mrs C Brooks.

#### Application withdrawn: (To note)

- e) Part change of use of ground floor from a tea room and antique showroom to a children's nursery (use Class D1) at Courtenay House, 76 Fore Street for Mr Marsh.

Appeal: (To note)

- f) **16/00010/REF** Appeal against refusal of Planning Permission No 15/02171/NPA - Application for Prior Approval under Part 3 Class Q (a) and (b) and paragraph W of the GPDO for change of use of a barn from agricultural use to a dwelling including associated building works at Daffodils for Mrs E Snook.

DNPA Applications listed to 19.2.16: None

TDC Applications listed to 26.2.16:

- g) **16/0000358/FUL** Extension to domestic cartilage, replacement dwelling and part demolition and refurbishment of outbuilding at The Cottage, Coombe Park for Mr & Mrs Selbie.
- h) **16/00452/LBC** Removal of internal partition wall and replacement staircase at 32 Devon House, Devon House Drive for Mr A Burrows.
- i) **16/00512/FUL** Single storey extensions to north east and south elevations at 14 Broadpark for Mr & Mrs D Middleweek.
- j) **16/00518/TPO** Fell a number of Monterey cypress from group G1 and fell one Monterey cypress (T2) at Blenheim, Brimley Road for Mr Justin Head.

DNPA Applications listed to 26.2.16:

- k) **0104/16** Creation of a new access onto highway at land at Brimley Lane, Higher Brimley for Mr D Ayliffe.

**PL.16/22 Planning Decisions:**

Approvals:

a) TDC:

- i) Two storey extension to west elevation at 16 Holmes Road, Heathfield. (N/O)
- ii) Two dwellings at Moorhayes, De Tracey Park. (N/O)
- iii) Two storey extension to east elevation and alterations to parking layout at Riverside Surgery, Le Molay-Littry Way. (N/O)

Split Decision:

- b) Refuse the felling of tree C. Refuse the pruning of trees I, J, K and L. Allow the felling of trees A, B and D. Allow the pruning of trees E, F, G and H. Location: 4 Brimley Halt. (Referred)

*The Town Council's submitted observations: No objections - N/O. Objection - O.*

**PL.16/23 Land off Brimley Vale, Bovey Tracey:**

Following item PL.16/19, the Town Clerk will provide an update.

**PL.16/24 General Planning Matters brought forward by Councillors: (\*For information only).**

SIGNED .....  
M WELLS  
TOWN CLERK

DATE 01/03/16 .....