

**RECREATION, PARKS & PROPERTY COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER**  
**ON MONDAY 19<sup>TH</sup> FEBRUARY 2018 AT 7PM**

**Present:**

The Town Mayor, Cllr Mrs A J Kerswell\*

Cllr A Allen	Cllr D K Elphick
Cllr U Arnold	Cllr E Kelly
Cllr R A Bray	Cllr C W Robillard

**In attendance:**

Cllr R J Ashby  
Cllr G J Gribble\*\*/\*  
Cllr S P Leigh  
Mr M Wells - Town Clerk  
One member of the press  
Three members of the public

\*\*County Cllr  
\*District Cllr

The meeting was chaired by Cllr Kelly.

**RP&P.18/01 Apologies for Absence:** None.

**\*\*Public Participation:**

**Mr D Abraham** spoke in support of item RP&P.18/03 - Bovey Tracey Lawn Tennis Club (BTLTC) Sponsorships Boards. He explained that various options had been considered and he hoped the Town Council will be supportive of the proposal.

**Mr P Beecher** referred to item RP&P.18/12 - Brimley Field. He enquired why the agent can only speak to the Town Council as he feels the item should be openly discussed at a Full Council meeting. Cllr Kelly advised that no decision has been taken at present and all minutes are available. The Town Clerk advised that decisions relating to disposals or transfer of land will only be made by Full Council.

**RP&P.18/02 Minutes:**

Cllr Robillard referred to item RP&P.17/91 (Twinning Association) noting that Le Molay-Littry has now twinned with another town. Cllr Robillard requested that an item be placed on a future agenda to discuss this matter. The minutes of the meeting of 11<sup>th</sup> December 2017 (*\*copy previously circulated*) were confirmed as a correct record and were approved.

**RP&P.18/03 Bovey Tracey Lawn Tennis Club (BTLTC) - Sponsorship Boards:**

Consideration was given to a request from BTLTC to erect sponsorship boards. The Committee Chair provided further information following a site visit with representatives of BTLTC. Cllr Kelly explained that it is not practical for the boards to go on the fence.

**Resolved:**

To grant the request.

**RP&P.18/04 Voluntary First Registration of Recreation Ground, Bovey Tracey:**

Consideration was given to voluntarily registering the Recreation Ground title with Land Registry.

**Resolved:**

To progress the registering of the Recreation Ground title with Land Registry.

**RP&P.18/05 St John's Lane Car Park - Bovey Tracey Activities Trust (BTAT):**

Consideration was given to a request from Bovey Tracey Activities Trust members to have use of up to 14 parking spaces at St John's Lane Car Park on Wednesday mornings up to 31<sup>st</sup> March 2019, on the understanding that certain dates may not allow this.

**Resolved:**

To grant the request as set out above.

**RP&P.18/06 Bovey Tracey Carnival Activities - Mill Marsh Park:**

Consideration was given to a request from the Carnival Committee secretary to use Mill Marsh Park on 28<sup>th</sup> July (Picnic in the Park) and 5<sup>th</sup> August (Sunday Funday).

**Resolved:**

To grant the request.

**RP&P.18/07 Historic Vehicle Rally, Mill Marsh Park:**

Consideration was given to a request from the Historic Transport Club to hold the 40<sup>th</sup> Historic Rally in Mill Marsh Park on the weekend of 14<sup>th</sup> and 15<sup>th</sup> July 2018.

**Resolved:**

To grant the request providing there are no adverse weather conditions.

**RP&P.18/08 Funlands Funfair - Mill Marsh Park:**

Consideration was given to a request from Funlands Funfair to bring their fair to Mill Marsh Park to coincide with Bovey Tracey Carnival from 22<sup>nd</sup> July to 5<sup>th</sup> August 2018 (operating on 28<sup>th</sup> and 29<sup>th</sup> July and 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> & 5<sup>th</sup> August). Funlands Funfair wish to stay on the park for a further one week (non-operational) following Carnival Week for a suggested fee of £100.00.

**Resolved:**

To grant the request as set out above.

*Cllr Ashby left the meeting at 7.20pm.*

**RP&P.18/09 Asset Register - Annual Review:**

Members reviewed the inventory of land and assets including buildings and office equipment (*\*copy previously circulated*). It was noted that the ownership of the GWR brake van should be clarified. The cross opposite Furzeleigh Lane should be included and the locations of the phone boxes were confirmed as Town Hall Place, Heathfield (opposite the Old School) and Hawkmoor.

**Resolved:**

To approve the asset register subject to the inclusion of the amendments.

**RP&P.18/10 Lease - Swimming Pool - Recreation Ground:**

i) Consideration was given to a draft lease (*\*copy previously circulated*) which, if approved, will formalise the arrangement which was intended to be put in place in 2003.

**Resolved:**

To approve the draft lease with the inclusion of amendments.

ii) Consideration was given to a recommendation to Full Council authorising the Chairman and Town Clerk to sign the lease on behalf of the Council.

**Resolved:**

To recommend to Full Council authorising the Chairman and Town Clerk to sign the lease as set out above.

**RP&P.18/11 Bovey Tracey Cricket Club (BTCC) - Recreation Ground:**

Consideration was given to the following two requests from BTCC:

i) Permission to insert a ground socket to provide a sight screen (*\*copy previously circulated*).

ii) Permission to erect a sign at the entrance to the Recreation Ground on match days (*\*copy previously circulated*).

**Resolved:**

To grant the requests as set out above.

**RP&P.18/12 Brimley Field - Bovey Tracey:**

Members noted the correspondence dated 7<sup>th</sup> February from the Council's appointed agent (*\*copy previously circulated*) and considered a response.

**Resolved:**

To appoint Cllrs Ashby, Leigh and the Town Clerk to meet with the Town Council's appointed agent and report back to the Council.

**RP&P.18/13 Community Centre Development - Site of the Old Thatched Inn:**

The Town Clerk provided an update.

Following approval at Full Council in January to extend the Town Council's appointed architects contract to undertake the services of principle designer through to completion the following has been undertaken:

1<sup>st</sup> meeting of the Design Team was held on 7<sup>th</sup> February and included architects, mechanical and electrical engineers, landscape architect and structural and civil engineers.

The above consultants are now working on a surface water drainage report and external lighting assessment as required by Teignbridge planners before a date can be agreed for the planning application to be considered by Committee. The external lighting assessment was submitted on 15<sup>th</sup> February.

One further funding application has been drafted and submitted to GD Leaf for £80,000 approximately. Another expression of interest letter has been submitted to the Big Lottery (Reaching Communities Fund) to enquire if the project may be eligible for further funding.

Permission is being sought from TDC to site a temporary cabin on Station Road car park as an interim facility for the Information Centre which will free-up their existing building.

1<sup>st</sup> stage tender documentation has been produced and is now live on the Contracts Finder portal to source a main building contractor. Closing dated for completed tenders is 12<sup>th</sup> March.

The next Design Team meeting is scheduled for 28<sup>th</sup> February. A meeting of the Community Centre Steering Group has also been scheduled for 28<sup>th</sup> February.

**RP&P.18/14 South West in Bloom Competition 2018:**

Consideration was given to entering Bovey Tracey town into the Pennant Category of the South West in Bloom 2018 Competition.

**Resolved:**

To enter the competition as set out above.

**RP&P.18/15 Tree Works - Mill Marsh Park:**

Consideration was given to the removal of two trees in Mill Marsh Park. The Town Clerk provided an update and noted that the trees concerned are a sycamore and a poplar. Cllr Allen suggested that the trees should be taken down before the end of February.

**Resolved:**

To proceed with the removal of the trees.

**RP&P.18/16 Matters brought forward by the Town Clerk & Councillors: (for information)**

**Cllr Elphick** referred to a recent accident at the pinch point on Newton Road. He requested that an item be placed on a future agenda to discuss highway safety at this location. Cllr Kelly requested DCC Cllr Gribble to progress this issue in the interim.

**Cllr Robillard** advised that Fairtrade Fortnight takes place from 28<sup>th</sup> February to 11<sup>th</sup> March. He noted that an event will take place at the Methodist Hall on 3<sup>rd</sup> March. He requested that an item be placed on a future agenda to consider signs for Fairtrade events.

**Cllr Arnold** referred to the issue of rubbish at the Skate Park. Cllr Kelly suggested that funnel adaptations to the bin lids may act as an incentive to encourage Skate Park users to dispose of their rubbish in the bins.

**Cllr Allen** referred to the Newton Road accident and noted that the Devon Air Ambulance had attended. He enquired if the Devon Air Ambulance Trust had progressed the identification of suitable night landing sites. The Town Clerk agreed to make further enquiries.

The meeting closed at 7.45pm.