

**BOVEY TRACEY COMMUNITY CENTRE STEERING GROUP MEETING
HELD IN THE COUNCIL CHAMBER ON FRIDAY 31ST MARCH 2017 AT 2.00PM**

Present:

Cllr Tony Allen (Town Mayor)
Cllr Robert Ashby
Cllr Eoghan Kelly
Mrs Jackie Paxman – Bovey Tracey Library
Mr Peter Hall
Mr Mark Wells – Town Clerk
Mr Peregrine Mears – Peregrine Mears Architects
Mr Jason Skelton – Peregrine Mears Architects

The meeting was chaired by Cllr Eoghan Kelly.

1. Apologies for absence:

Cllr Rob Bray
Ms Dawn Eckhart – Devon Communities Together
Miss Erica Steer – Bovey Tracey Information Centre Trust

2. Minutes of Previous Meeting

Mark circulated copies of the meeting minutes of 8th March 2017. The group agreed they were an accurate record of discussion.

3. Presentation of Design Development – Interim Report

Peregrine updated Steering Group Members following the stakeholder consultation day on 14th March 2017. Both sessions were, in general, very positive and helped the architects obtain a better understanding of how shared spaces can be flexible, whilst providing the stakeholders with a greater understanding of how they can get better facilities for the future.

Peregrine and Jason presented to the group the Interim Report of 31/03/17, which covered:

- A site analysis
- Schedule of areas
- Schedule of accommodation (areas matrix)
- Consultation – Library staff and Information Centre volunteers
- Design Strategy
- Site Strategy
- Design Development and Sketch proposals

A summary of the above presentation will be presented to Recreation, Parks & Property Committee on 3rd April 2017.

4. AOB

Jason is progressing a Facebook page for the project which will be available soon.

The date of the next meeting is to be confirmed.